

**CALMAR CITY COUNCIL
REGULAR MEETING
DECEMBER 6, 2010
7:00 P.M. Calmar Fire Station**

Mayor McCasland called the regular meeting of the Calmar City Council to order at 7:00 P.M. on December 6, 2010 at the Calmar Fire Station. Present were: Phillips, Meyer, Kleve and Anderson. Huinker arrived at 7:05 P.M.

Motion by Phillips, second by Kleve to approve the consent agenda (agenda, minutes of November 1st and 16th clerk/treasurer reports and claims for November 2010). Aye: Anderson, Kleve, Huinker, Meyer and Phillips.

**Claims November
2010**

Alliant	electricity	5506.75	Napa	flag and fuse	9.84
Aramark	uniform	113.80	NE IA Tree	grind 3 stumps	75.00
Audio Editions	supplies	195.22	Postmaster	postage	316.00
Barnes & Noble	books	96.40	Postville Vet Clinic	ship samples	45.25
Black Hills Energy	gas	457.49	Presto	pest control	38.00
Blooms on Main	mincks	40.00	Qwest	telephone	457.77
Bunn Service	vacuum clean & jet	1050.00	Sally Stromseth	mileage to Oelwein	12.96
Calmar Courier	publishing	148.19	Sims	hard drive pictometry	99.99
Calmar Motors	oil change Chevy	22.75	T & W Grinding	grinding brush	2000.00
Center Pt. Lg. Pnt	book	40.14	Treas State IA	taxes	1127.00
City of Calmar	meals alliant	40.00	US Cellular	phone	169.90
Croell	decorative blocks	155.00	USA Blue Book	digital thermometer	151.82
Culligan	seasonal service	35.31	Walmart	dvd	193.13
Data Tech	lic & support	2605.55	Water Enviroment	membership renewal	65.00
Decorah Elec	services	1762.18	Wellmark	premium	4421.59
Display Sales	christmas lights	2491.00	Wiltgen Const	west & south water break	360.25
Ebsco	renew sub	289.21	Winn Title & Abstrac	fees	195.00
Farm Plan	supplies	574.28	Zarnoth Brush	sweeper parts	203.50
Farmers Union Co-o	fuel	258.82	Payroll		19122.67
Galls Inc	uniform	152.97	Total		69559.09
Hach	chemicals	415.54	Claims by fund		
Hawkins	chemicals	249.40	General		39,240.85
Heying Lbr	supplies	631.10	Road Use		2,471.81
Howard's Tire	tractor tire	270.00	Benefits		3,486.26
Ingram	books	461.16	Water		10,832.53
IRS	taxes	6370.15	Sewer		13,527.64
Iowa One call	services	27.90	Total		69,559.09
Iowa Rural Water	membership dues	250.00	Revenue		
Ipers	ipers	2972.95	General		22771.38
Keystone Labs	testing	296.60	Road Use		8,846.64
Klimesh Motors	vehicle repair fire	271.11	Benefits		3,098.23
Kwik Star	gas	1155.81	Emergency		370.56
Linda Crossland	fees, mileage	336.80	Lost		14,308.31
Malcom Ent	garbage	5883.06	Tif		4,676.14
Michele Elsbernd	mileage	119.00	Debt Service		2,342.00
Micromarketing	audio books	113.93	Water		14,059.31
Midwest Geographic	part pmt GIS	3575.00	Sewer		23,026.14
Municipal Supply	supplies	1059.85	Total		93,498.71

The Fire Department report was discussed Corey Meyer reported that they had added a new member. Space issues at the department were discussed.

The Police Department report was reviewed and accepted as presented. Chief Ward reported we had an issue with Pat regarding parking on his property when people rent the fire station. Also discussed were snowmobile issues at the Hackett property north of the Kwik Star diesel pumps. Snowmobiles are driving on the sidewalk there. Junior Boyer will put up signage and some type of barricade so the area can't be accessed by snowmobiles.

The Street Department report was reviewed and accepted. Junior Boyer reported that the work had been done to the tractor and that it works great, 100% improvement. He stated he had an oil cooler problem that has been repaired. The trees and brush have been chipped and there are some chips available. Junior stated that some had been run thru several times which will be

available for compost in the spring. The Mayor stated that he had noticed work being done by South Winneshiek School near the football field. They were unaware that they were preparing to move dirt on property that is a city street and not school property. Junior Boyer met with representatives and explained the situation and plans were changed to drain all water to the west. Junior reported that all the old Christmas lights had been sold.

The water/wastewater report was discussed and accepted. The format of the report was reviewed and all members will receive the shortened version with the exception of Corey Meyer. Corey stated he had reviewed the job description for the water/wastewater position and updated as needed. Motion by Meyer, second by Phillips to approve the job description as presented. Aye: Anderson, Phillips, Huinker, Anderson and Meyer. Meyer stated that 4 applications had been received for the position and that interviews would be conducted on Thursday.

Mayor McCasland stated that there is an Emergency Management meeting on December 16, 2010 at the Calmar Fire Station at 7:00 P.M. for anyone interested. He stated that the Firemen's Thanksgiving was appreciated and mentioned the other various holiday functions that the council has been invited and encouraged to attend. The Mayor stated that he had been approached by the Calmar Development group regarding a request to research providing water and sewer service to the Industrial Park. The Mayor also stated that they now had possession of the former Kuboushek property and that the house would be removed and they would then have $\frac{3}{4}$ of a block available for development. Mayor McCasland stated that the grant that was submitted as a joint effort with Winneshiek County to develop a Comprehensive Plan has been approved in the amount of \$ 60,000.00. The zoning of the property west of the Kwik Star property was also discussed, a letter will be sent to Kwik Star notifying them that this is currently zoned residential.

Information was shared from the City of Postville regarding their recent court case against Upper Explorerland. Also a notice from Mediacom stating their intention to increase rates.

Motion by Meyer, second by Kleve to appoint Vicky Osmundson as the cities representative to the Upper Explorerland Regional Housing Authority Board for a 3 year term. Aye: Anderson, Kleve, Meyer, Huinker and Phillips.

Budgeting items were briefly discussed as the clerk will begin working on the 2011-2012 budget process shortly.

The Calmar Personal Manual has been updated and all our current policies incorporated into the document. Also updated was the residency and response time requirement. Motion by Phillips, second by Huinker to approve and adopt the revised Calmar Personal Manual December 6, 2010 edition. Aye: Huinker, Anderson, Phillips, Kleve and Meyer.

The garbage contract with Malcom Enterprises is due for renewal or expiration in March 2011. After discussion the council agreed to accept quotes from firms that would be interested in providing the service to the City of Calmar. Criteria will be developed which would be added to the contract. Motion by Meyer, second by Anderson to authorize the clerk to send the required 60 day notice to Malcom Enterprises. Aye: Huinker, Phillips, Anderson, Kleve and Meyer.

Mayor McCasland declared the meeting adjourned at 8:17 P.M.

Joe McCasland, Mayor

ATTEST: Michele Elsbernd, City Clerk