

**CALMAR CITY COUNCIL  
REGULAR MEETING MINUTES  
January 7, 2008  
7:00 P.M.  
Calmar Fire Station**

Mayor McCasland stated before the meeting that he had met with Mr. Penrod and Mr. Boyer and had brief discussions. He stated he still intends to visit with Mr. Werner also. The Mayor stated he has a Waste Mgmt meeting and an Assessors meeting next week. He also stated he and Isaac Phillips will be attending the MLA Academy meeting on Thursday in New Hampton. Mayor McCasland also visited with Mr. Bouska from the County Board of Supervisors regarding surfacing of 175<sup>th</sup>. Street East of Hwy 52. Discussed was a request for a handicap ramp at Calmar Chiropractic Center, Luther Anderson will visit with Mr. Koozer regarding this matter. Mayor McCasland stated that Dennis Ohlert was been in contact with people on the commercial club and he would like to take charge of the committee on the Depot. Mayor McCasland also stated that the Trail Committee has obtained an architect to work on the design of trail head areas in Calmar. This meeting was attended by council members Meyer and Zweibahmer. The trail committee indicated their interest of in the triangular property along Henry Street for a possible future gazebo. Luther Anderson stated he would like to have a council member or two attend a commercial club to be a sounding board and listen to any ideas they may have, get their ideas and find out what they think the city could to attract and keep businesses to Calmar.

Mayor McCasland called the regular meeting of the Calmar City Council to order at 7:00 P.M. on Monday, January 7, 2008. Members present were: Anderson, Meyer, Huinker, Zweibahmer and Phillips.

Moved by Phillips, seconded by Meyer to approve the agenda as presented. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.

Moved by Zweibahmer, seconded by Phillips to approve the minutes of the December 3, 2007 meeting as presented. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.

Moved by Phillips, seconded by Anderson to approve the final payment estimate for Concrete Foundations in the amount of \$ 7610.05 with the check to be held until an acceptable extended warranty is signed by Concrete Foundations owner or authorized agent. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.

The Fire Department was presented and accepted as presented.

The Police Department was presented and reviewed by the council. Mayor McCasland congratulated Officer Joe Ward upon graduation from the Iowa Police Academy. Police Chief Werner stated that the portable radios the department has are obsolete and need to be replaced. Motion by Zweibahmer, seconded by Phillips to purchase two new portable radios with extra batteries and chargers at a cost of \$ 1158.80 for the two. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.

The Street Department report was reviewed as presented. Junior Boyer stated he would like to drop the single city insurance. When their baby was born, both he and the baby were added to his wife's plan. He asked that instead of paying his single premium they pay the amount that it cost to add them to Bonnie's plan. A discussion followed with many different options discussed. Council members felt that all employees needed to be treated the same.

**Motion by Phillips, seconded by Huinker to change the city policy on insurance to state that the city will pay 100% of a single (individual) policy cost and 75% of the family policy cost, or equivalent up to 75% of the city plan's family cost of insurance. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips. Junior Boyer mentioned that we could use a wing on the snow plow to keep the snow off the streets in certain areas. He will check into used units.**

**The water/wastewater report was discussed. Mr. Penrod stated that we are well within our permit limits. The ammonia is raising and always does this time of year. This is also the area of concern with the EPA and DNR regarding the stream reclassification. Mr. Penrod also presented several budget items to be included. The mower and cleaning and painting of the interior of the water tower will not be included in next year's budget. The chlorine leak at the water plant was discussed. There were excessive fumes with no ventilation. Mr. Penrod did go to the emergency room because of breathing difficulties. Council member Meyer asked why a ventilation system was not designed into the treatment plant plans when it was built. Mr. Tekippe stated that it is not a requirement for a liquid chlorine system to have a ventilation system. EMC, our insurance carrier had recommended that a system be installed during a recent loss control visit. Mr. Penrod received bids to furnish and install exhaust fan and intakes for chemical room and piping for chemical lines. Bids were as follows: Blazek Corp. \$ 9,267.00 and Mracek Electric \$ 8,500.00. Motion by Huinker, seconded by Zweibahmer to accept the bid from Mracek Electric in the amount of \$ 8,500.00. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.**

**Mayor McCasland stated he had been approached about raising the limit for purchases of items without approval. Currently the limit is \$ 100.00. Discussion followed and a motion was made by Zweibahmer, seconded by Anderson to raise the limit for purchase without committee approval to \$ 250.00. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips. Mayor McCasland felt that time clocks needed to be discussed. After discussion it was decided to develop a mileage log to be submitted with time tickets. This log would be for all trips outside the city limits and would give mileage and reason for the trip.**

**An agreement for the 8" main construction on Jefferson/Main and Clark and an agreement to evaluate water main improvements on Lewis/Webster and Main/Jefferson were presented by Tekippe Engineering. George explained these agreements. Motion by Anderson, seconded by Phillips to approve signing these agreements for services with Tekippe Engineering. Aye: Zweibahmer, Anderson, Meyer, Huinker and Phillips.**

**Budgeting was discussed. Salaries were discussed and the council instructed the clerk to use .50 per hour in preparing the budget. A firm decision on wages will be done in the future. The request for funds from Winneshiek County Development and NEICDAC were discussed. These requests for \$ 1250.00 and \$ 793.50 will be budgeted for at this time.**

**The claims for the month of December were discussed. Motion by Anderson, second by Meyer to approve payment of the December claims. Aye; Zweibahmer, Anderson, Meyer, Huinker and Phillips.**

**December 2007 Claims**

Ace Telephone	internet serv. sewer plant	17.95
Advanced Water	chemicals	1270.85
Alliant	electricity	4537.93
Aquila	gas	1473.89
Aramark	uniform	110.48
Audio Editions	books	398.50
Bills Auto	tow snow removal	80.00
Book Look	books	222.72
Business System	copier contract	83.08

Calmar Courier	publishing	145.99
Calmar Motors	oil	20.00
Center Point	books	38.94
Culligan	water treatment	27.55
Decorah Impl	parts	58.39
Drilling All Season	supplies	1.93
Emily Hoffert	transcription	29.50
Farmers Coop	fuel, sweeper, trucks, tra	860.46
Fastenal	supplies	7.59
Franzen Repair	repair clutch Internation	85.00
Gunderson Clinic	drug test random	48.20
Hawkeye Truck	supplies	131.43
IAMU	dues	188.99
Ingram	books	301.25
IRS	taxes	5653.47
Iowa Codification	code updates	312.50
Iowa DOT	cylinder	304.50
Finance Authority	interest srl	27135.00
League of Cities	leadership academy Isa	95.00
IAMU	dues	30.00
Iowa One Call	service	20.70
Iowa Prison Ind	signs	254.92
Iowa Rural Water	membership dues	225.00
Iowa Workforce	unemployment	65.05
Ipers	ipers	2631.97
Joe Ward	mileage	465.60
Keystone Labs	testing	527.06
Kwik Star	fuel etc	912.78
Linda Crossland	postage	366.51
Malcom Ent	garbage service	5986.66
Mid-American Ch	chemicals	105.15
Marv Smith Elec	sewer, heater repair	219.01
Micromarketing	audio book	19.95
Napa	supplies	433.38
Norby's	supplies	335.79
Postmaster	box rent, postage	160.50
Postville Vet Clini	shipping samples	44.50
Presto	pest control	34.00
Qwest	telephone	388.04
Rite Price	suppliees	194.36
Ronald Werner	reimburse ins	548.40
Sim's	telephone	269.99
T. & W. Grinding	grinding brush	940.00
Taylor Tree	stump removal	305.00
Tekippe	main ext, advisory	1382.15
Lifeguard Store	supplies	22.25
Thompson Gale	books	44.14
State of Iowa	sales, withholding	3908.00
US Cellular	telephone	480.73
Venture computer	softwear support	437.40
Walmart	supplies	826.46
Wellmark	premium	2599.59
Wiltgen Const	repairs	1340.88
Richard Zahasky	services	479.74
Payroll		18234.14
<b>Total</b>		<b>88880.89</b>

#### Claims by Fund

General	34,969.86
Road Use	3,513.34
Benefits	1,913.24
Water	13,381.23
Sewer	35,103.22
<b>Total</b>	<b>88880.89</b>

#### Revenue by Fund

General	10908.69
Road Use	7690.37
Benefits	1376.51
Emergency	130.21
Lost	8107.43
Tif	2699.64
Capital Projects	13058.53
Water	9322.34

Sewer	22542.31
<b>Total</b>	<b>75836.03</b>
<b>Payroll 2007</b>	
Althouse, Katherine	2868.68
Andera, Kevin	4360.89
Anderson, Luther	665.00
Boyer, Dennis J	35900.49
Busta, Lyndsay	1500.87
Crossland, Linda	14113.62
Elsbernd, Michele	30285.95
Franzen, Linsi	33.60
Hageman, Ali	626.60
Hageman, Westo	642.14
Hamilton, Dean	6724.90
Houdek, Anna	2770.74
Johnson, Jennifer	2194.50
Klein, Julie	2379.78
Kleve, Karen	665.00
Kriener, Annie	2695.00
Kuboushek, Shell	1075.27
Lechtenberg, Laura	2246.13
Maloney, Nathan	209.01
Ondrashek, Nicol	1441.50
Patrick, Christina	1087.35
Patrick, John	315.00
Penrod, Robert	42442.66
Phillips, Isaac	360.00
Rausch, Emily	592.63
Roberson, Mackenzie	893.55
Schissel, Tory	96.00
Schneberger, Germaine	1172.30
Smith, Kaitlyn	914.90
Vondersitt, Timothy	630.00
Vondersitt, Tony	368.00
Wagner, Wade	386.38
Ward, Heather	1,211.98
Ward, Joe	13,132.38
Ward, Kristina	869.02
Werner, Ronald	41,313.32
Willis, George	2,060.00
Zweibahmer, Dave	630.00
<b>Total Payroll 2007</b>	<b>221875.14</b>

**Mayor McCasland declared the meeting adjourned at 9:01 P.M.**

**Michele Elsbernd  
City Clerk**

**Joe McCasland  
Mayor**