

CALMAR CITY COUNCIL
REGULAR MEETING
JANUARY 3, 2011
7:00 P.M. Calmar Fire Station

Prior to the meeting Mark Kvamme of Northeast Iowa Community Action explained the Northeast Iowa Regional Housing Trust Fund. He explained that for every dollar raised the state funds four dollars up to \$ 60,000.00. Its purpose is to assist low to moderate income with housing rehabilitation with no to low interest loans or grants. The program helps to upgrade properties that the owners probably couldn't afford to repair. These repairs add to the property value which in turn benefits the cities tax base. Any donation by the City of Calmar would be the required 25% local match and that those dollars committed from Calmar will stay in Calmar and guarantee State Funds will also be obligated to our community. He also stated that the Winneshiek County Affordable Housing Committee is being formed and requested that the City of Calmar appoint a representative to this committee. The committee meets once every three months for an hour. Dan and Melinda Christopher were present to introduce themselves as the new owners of Malcom Enterprises Service. He stated that nothing would continue to offer the same service as the previous owners and that they would continue to work with the city and give back to the community. He stated he had received the letter from the city stating that they would be accepting quotes.

Mayor pro-tem Larry Huinker called the regular meeting of the Calmar City Council to order at 7:03 P.M. on Monday, January 3, 2011 at the Calmar Fire Station. Present were: Kleve, Huinker, Phillips and Anderson. McCasland and Meyer were absent.

Added to the agenda was a Live Healthy Winneshiek County Proclamation and Winneshiek County Community Foundation Fiscal Sponsorship Agreement. Claims were discussed and questions answered. Motion by Anderson, second by Phillips to approve the consent agenda (agenda with additions, minutes of December 6th and 20th., clerk/treasurer reports and claims for December 2010) Aye: Kleve, Anderson, Phillips and Huinker. Motion carried.

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| Claims December 2010 | | | Postmaster | postage water bills | 184.00 |
| Alliant | electricity | 6587.63 | Postville Vet Clinic | ship samples | 62.00 |
| Aramark | uniform | 103.65 | Presto | pest control | 38.00 |
| Audio Editions | books on cd | 210.41 | Qwest | telephone | 459.30 |
| Bankers Trust | interest water note | 4586.25 | Rite Price | copier contract | 1001.33 |
| Barbara Horns | supplies | 30.00 | Roger's Lock | key & programming | 77.10 |
| Becker Hdwd | supplies | 155.00 | Security State Bank | principal rolling hills note | 16366.80 |
| Black Hills Energy | gas | 1181.76 | Sentimental Reflections | dvd series | 110.00 |
| Book Look | books | 200.85 | Sim's | supplies | 104.99 |
| Brian Zweibohmer | mileage Brian | 30.00 | South Winn Insurance | clerk bond | 378.45 |
| Business Systems | copier contract | 95.50 | Treasurer State IA | taxes | 759.00 |
| Center Point Lg. Pnt | large print books | 41.34 | US Cellular | telephone | 169.90 |
| City of Decorah | cutting edges | 170.00 | Valley Radiator | repair oil cooler tractor | 75.00 |
| Com-Tec Electronics | repair pagers/radio | 252.20 | Walmart Community | supplies | 288.82 |
| Crystal Canyon | cups for water cooler | 3.95 | Wellmark | premium | 3061.09 |
| Decorah Electric | service call | 63.00 | Winco | road crew | 38.00 |
| Decorah Impl | service call, parts | 271.61 | Winter Equipment | plow curb guard etc | 404.63 |
| Designer Vinyl Decaling | lettering crown vic & expl | 200.00 | Payroll | December | 15759.44 |
| Emergency Apparatus M | pump maint | 1731.74 | Total | | 103027.76 |
| Farm Plan | supplies | 379.07 | Claims by fund | | |
| Farmers Union Co-Op | fuel | 686.31 | General | | 28,358.45 |
| Galls | uniform | 152.97 | Road Use | | 9,017.52 |
| HTM Sales | part ne lift station | 871.30 | Benefits | | 2,881.27 |
| Ingram | books | 168.37 | Debt Service | | 16,366.80 |
| IRS | taxes | 4611.57 | Water | | 14,018.36 |
| Iowa Dept. of Revenue | sales tax | 3290.00 | Sewer | | 32,385.36 |
| Iowa Finance Authority | interest sewer bond | 23280.00 | Total | | 103,027.76 |
| IowaWorkforce | empl | 125.80 | Revenue by fund | | |
| Ipers | pension | 2500.82 | General | | 13,793.71 |
| Joe McCasland | mayors mileage | 62.00 | Road Use | | 7,739.48 |
| Keystone Labs | testing | 310.10 | Benefits | | 1,113.14 |
| Kirkeby | repair white dump truck | 35.00 | Emergency | | 133.14 |
| Kwik Star | fuel | 653.80 | Lost | | 8,593.86 |
| Margareet Hageman | 50% concrete | 200.00 | Tif | | 1,681.06 |
| Micromarketing | books on cd | 379.86 | Trust | | 4,480.94 |
| Midwest Geographical | final mapping bill | 1425.00 | Water | | 15,176.16 |
| Midwest Plumbing | trailer | 2800.00 | Sewer | | 24,421.49 |
| Napa | battery & cable | 144.23 | Total | | 77,132.98 |
| New Hampton Red Pow | case tractor | 5698.82 | Salaries 2010 | | |
| | | | Althouse, Katherine | | 2110.00 |

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| Anderson, Luther | 420.00 | Meyer, Kyle | 12726.25 |
| Boyer, Dennis | 37734.34 | McCasland, Joe | 1990.00 |
| Bullerman, Chelsea | 451.50 | Orvis, Erik | 775.50 |
| Bullerman, Doug | 358.00 | Orvis, Jason | 759.00 |
| Creger, Dallas | 1174.00 | Penrod, Robert | 44867.66 |
| Crossland, Alysson | 1283.31 | Peters, Lance | 32706.49 |
| Crossland, Linda | 16541.22 | Phillips, Isaac | 385.00 |
| Elsbernd, Michele | 32865.36 | Roberson, Chandler | 498.00 |
| Franzen, Lindsy | 1964.96 | Rude, Anne | 8007.30 |
| Franzen, Sara | 381.30 | Skoda, Lindy | 3851.56 |
| Hageman, Alan | 244.00 | Toberman, Bridget | 547.50 |
| Heying, Taylor | 573.00 | Wagner, Cassie | 678.63 |
| Houdek, Anna | 3550.09 | Ward, Heather | 3662.65 |
| Huinker, Larry | 420.00 | Ward, Joe | 46261.80 |
| Kleve, Dennis | 490.00 | Ward, Kristina | 1625.95 |
| Kriener, Jared | 898.50 | Ward, Sara | 1279.49 |
| Maloney, Nathan | 1094.30 | Zweibohmer, Brian | 750.00 |
| Mehlhoff, Katherine | 526.50 | Total Payroll 2010 | 264838.16 |
| Meyer, Corey | 385.00 | | |

The City of Calmar will act as the fiscal sponsor for the Calmar Lions. They will be submitting a grant to the Winneshiek County Community Foundation to help fund the wiring for the little league softball field lights.

Revisions to the Calmar Personnel manual were discussed. Luther felt that other items regarding overtime and comp time needed to be addressed and suggested a committee to draft the revisions. Anderson and Huinker volunteered to draft revisions for approval at the February meeting.

The Calmar Fire Department report and annual report were submitted for review. Various items were discussed. Sam reported that Troy Lensing is a new member of the department. Sam stated that the county has submitted a grant for the fire departments in the county to upgrade the pagers, base station and truck radios to insure that they are 2013 compliant.

Police Chief Ward submitted his annual report. Items were discussed. Ward stated that we will be getting information from the League of Cities regarding a model ordinance they will be drafting regarding the new gun law that went into effect on January 1, 2011. We will review this information and an ordinance will be proposed to regulate weapons on/in City property. Also discussed was the need for yield signs at various city intersections. Chief Ward will document which intersections to not have signage and review if our ordinance would need to be changed to accommodate any needed changes.

The Street Department report was reviewed, this included a lot of snow removal. The snowmobile route has been updated with new signage. Various issues were discussed and will be rectified. The lawn mower was discussed, Junior stated he hadn't had time to look into the various models but would do so as soon as possible and make a recommendation to purchase.

Motion by Phillips, second by Kleve to approve hiring Matt Bullerman for the water/wastewater position at the agreed upon salary and benefit package. Aye: Kleve, Huinker, Phillips and Anderson. Motion carried. Phillips introduced and welcomed Matt Bullerman as the new city employee, he will begin work on January 10th. The water/wastewater report was not available as Mr. Penrod will be here later in the week to complete the report for submission to DNR. Junior Boyer stated that the transducer at the NE lift station was in and would be replaced yet this week. The pump from the West lift station has been repaired and will also be installed this week. He reported that a flow test will be conducted with the company installing the sprinkler system to the addition to the NICC Dairy Foundation facility. Junior reported that all the water/wastewater testing had been completed as needed and that Kyle Meyer had been a tremendous help getting all this done.

Various budgeting items were discussed. This included request for funding from NEICAC in the amount of \$ 793.50, Winneshiek Development for \$ 1250.00 and Helping Services for NE Iowa for \$ 1,000.00. Also the funding request from Northeast Iowa Regional Housing Trust Fund. After discussion a motion was made by Kleve and seconded by Phillips to fund Winneshiek County Development \$1,000.00 and Northeast Iowa Regions Housing Trust Fund in the amount of \$ 1,000.00 Aye: Huinker, Anderson, Kleve and Phillips. The allocation to NEICAC and Helping Services will remain as requested.

The specifications for the garbage quote were discussed changes were made to the starting time for residential pick up from 7:00 to 8:00 A.M. Requests for quotes along with our specifications will be sent to Malcom Garbage Service, Shimek Garbage Service, Hawkeye Sanitation and Bunn Services.

A request to provide an insurance quote for property, vehicle and workman comp insurance was received. The council agreed to accept quotes for the spring policy renew.

Motion by Phillips, second by Anderson to approve the Live Healthy Winneshiek County Proclamation. Aye: Huinker, Anderson, Phillips and Kleve. Mayor pro-tem Huinker signed the proclamation which proclaims 1/20/11 to 4/29/11 as the official dates of this program.

Mary Welch agreed to serve as the City of Calmar's representative to the Winneshiek County Affordable Housing Committee. The council thanked Mary for volunteering to serve as our representative to this committee.

Motion by Anderson, second by Phillips to adjourn at 8:03 P.M.

Larry Huinker
Mayor pro-tem

ATTEST: Michele Elsbernd, City Clerk