

**Calmar City Council Regular Meeting  
December 7, 2015**

Prior to the meeting the Oath of Office was administered to Keith Frana, Brian Ondrashek, Jeanie Kirkeberg and Linus Sabelka by City Clerk Michele Elsbernd.

Mayor Keith Frana called the meeting to order at 5:30 p.m. at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Huinker, Zweibahmer, Sabelka and Schissel.

Mayor Frana presented Certificates of Appreciation to outgoing council members Dave Zweibahmer and Larry Huinker.

Mayor Frana called for any comments from the public. Merle Hastings commented that he appreciated having the truck moved that was parked on the street in the Rolling Hills subdivision.

Following questions regarding claims a motion was made by Schissel, seconded by Huinker to approve the consent agenda (agenda, minutes of November 2015, clerk/treasurer reports, claims for November 2015 and the Native Wine Permit for The Flower Pot). Aye: Kleve, Huinker, Sabelka, Schissel and Zweibahmer. Motion carried.

Claims November 2015			Northeast Iowa tree	stumps	350.00
Acentek	internet service	59.90	Postmaster	stamps	294.00
Alliant	electricity	8291.83	Postmaster	postage water bills	154.55
Aramark	uniform	177.79	Postmaster	first class presort water	225.00
Black Hills	natural gas	304.73	Postmaster	police po box	54.00
Bodensteiner Impl	repair transmission	1532.09	Rite Price	toner and paper	274.58
Cahoy Pump	plug well # 3	17914.00	Fehr Graham	services	4214.00
Centurylink	telephone	373.58	TestAmerica	testing sewer	277.20
CNS Surety	bond	378.45	Treas State IA	taxes	1000.00
Cook County Sheriff	paper service	45.00	Truenorth	fd accidental d&d	345.80
Culligan	seasonal service	42.50	US Cellular	telephone	605.11
Data Tech	ach module fee and inst	545.00	USA Blue Book	supplies	304.03
Data Tech	license and support fees	3510.68	Utility Equipment	supplies	1904.33
Decorah Electric	controls well	22056.31	Walmart Community	library	194.62
Delta Dental	ins	215.34	Wellmark	quarterly premium clerk	220.40
Drilling All Season	pruner	29.95	Wellmark	premium	3268.88
Ebsco	renew subscriptions	338.02	Wiltgen Const	water main clay street	1815.59
Farmers Union	fuel	439.33	Winco Farm Supply	ice melt	518.42
Grassmasters	various areas	1967.00	Payroll	November	16751.57
Hawkins	chemicals	1866.24	Total		112383.96
Heying Lumber	supplies	112.88	Expense by fund		
IDNR	application fee	100.00	General		36451.23
Ingram	books	286.58	Road Use		5033.95
IRS	taxes	5772.52	Benefits		2672.06
Iowa DNR	application fee	100.00	Water		53837.75
Iowa League of Cities	registration leadership	75.00	Sewer		14388.97
Iowa One Call	services	33.30	Total		112383.96
Iowa Prison Industries	sign	48.90	Revenue by fund		
Iowa Rural Water	dues	225.00	General		17273.09
IPERS	ipers	3627.45	Road Use		10454.74
John Deere Financial	supplies	254.33	Benefits		2859.09
Keystone AEA	registration class	36.00	Emergency		335.86
Keystone Labs	testing	70.50	Lost		3688.37
Klimesh Motors	step van	408.64	Tif		2629.54
Kwik Star	fuel	355.64	Debt Service		2388.53
Linda Crossland	reimburse	67.20	Water		13534.23
Malcolm	garbage	6079.20	Sewer		21242.77
Marv Smith Electric	lights and wall pack	1287.19	Total		74406.22
Micromarketing	books	285.33			
Mid American Publishing	publishing	198.48			
Midwest Geographical	extraction utilities	100.00			

Mayor Frana opened the public hearing on the designation of the 2015 Calmar Commercial Urban Renewal Area. There were no written or oral comments and the hearing was closed at 5:39 p.m. Motion by Sabelka, second by Schissel to approve Resolution # 527 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan

and Project for the 2015 Calmar Commercial Urban Renewal Area. Aye: Kleve, Sabelka, Schissel, Zweibahmer and Huinker. Motion carried.

Motion by Kleve, Second by Schissel to approve Ordinance # 383 providing for the Division of Taxes Levied on Taxable Property in the 2015 Calmar Commercial Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa. Aye: Kleve, Sabelka, Schissel, Zweibahmer and Huinker. Motion carried. Motion by Kleve, second by Schissel to waive the second reading of Ordinance # 383. Aye: Kleve, Schissel, Huinker, Zweibahmer and Sabelka. Motion carried. Motion by Kleve, second by Schissel to waive the third reading of Ordinance # 383. Aye: Kleve, Sabelka, Schissel, Zweibahmer and Huinker. Motion carried.

Mayor Frana opened the public hearing on the 2015-2016 Budget Amendment. There were no written or oral comments and the hearing was closed. Motion by Zweibahmer, second by Sabelka to approve Resolution # 528 approving the budget amendment. Aye: Kleve, Sabelka, Schissel, Zweibahmer and Huinker. Motion carried.

Stephanie Fromm representing Winneshiek County Development was present to present information on planned changes to how they represent all of Winneshiek County and remove the focus on Decorah with new web site and email enhancements. She requested funding in the amount of \$ 1467.00 which represents \$ 1.50 for each resident at the 2010 census. Motion by Schissel, second by Sabelka to approve funding as requested. Aye: Huinker, Sabelka, Schissel and Zweibahmer. Nay: Kleve. Motion carried.

The Calmar Fire Department report was presented by TJ Schissel in the absence of the fire chief. He reported 4 paged calls, one to locate a missing person. They held their business meeting and training night with 88 volunteer hours for November.

Police Chief reported that Andrew Hageman will graduate from the Academy on December 11<sup>th</sup>. He will be riding with the chief for a few weeks and then will be working on his own.

The Street Department report was presented.

Matt Bullerman reported that well # 5 passed the tests and is operational. He stated they (Junior, Matt, Keith and Tom Madden) viewed the SAGR wastewater treatment facility in Walker, Iowa. Matt was impressed how this plant works and feels it would be a good option for Calmar.

George Tekippe of Fehr-Graham presented a contract change order for the Lewis Street project. This calls for an addition of \$ 2025.01 to the project cost. Motion by Schissel, second by Huinker to approve the contract change order. Aye: Huinker, Schissel, Sabelka and Zweibahmer. Kleve abstained. Motion carried. Partial Pay Estimate # 1 was presented for the Lewis Street Project. The request for payment is \$ 79,208.06. Motion by Sabelka, second by Schissel to approve payment of PPE#1. Aye: Huinker, Zweibahmer, Huinker and Schissel. Kleve abstained. Motion carried. George stated that the project would be completed in the spring with the final payment due upon completion.

George Tekippe stated that bids were opened on Monday morning for the North Side Utility Improvement Project (Dollar General Extension). The bids were reviewed and they recommended the contract (Alternate 1) be awarded to Skyline Construction in the amount of \$ 71,993.13. He stated this was almost 14% under the engineers estimate. Motion by Zweibahmer, second by Schissel to

authorize Mayor Frana to sign the contract with Skyline Construction for the project. Aye: Schissel, Zweibahmer, Huinker and Sabelka. Kleve abstained. Motion carried.

Calmar Development Director Don Wurtzel reported that they expect the Dollar General property to close by 3/13/15. He also stated he would be going to the Depot Outlet board on Tuesday requesting funding for the Winneshiek County Freedom Rock (flags and poles). He is also in the process of writing a grant to Winneshiek County Gaming for the Winneshiek County Freedom Rock.

The preconstruction agreement with the IDOT was discussed. The clerk had discussed financing options with the bonding attorney. Motion by Schissel, second by Zweibahmer to authorize the Mayor to sign the agreement as presented. Aye: Kleve, Huinker, Sabelka, Zweibahmer and Schissel. Motion carried.

Motion by Schissel, second by Huinker to approve Resolution # 529 approving the severance correcting the legal description on the recent annexation. Aye: Huinker, Kleve, Sabelka, Zweibahmer and Schissel. Motion carried.

Parking on South Washington Street was discussed. Motion by Sabelka, second by Schissel to approve Ordinance # 384 prohibiting parking on the west side of Washington Street from South Street to Hancock Street from November 1<sup>st</sup>. thru April 1<sup>st</sup>. Aye: Kleve, Sabelka, Schissel, Huinker, and Zweibahmer. Motion carried.

Discussion was held regarding a letter received from Bunn Services on garbage collection. The current contract with Malcolm automatically renewed in 2014 for three years, this could be discussed for the 2017 renewal.

SODA (Students Opposed to Drugs & Alcohol) requested a donation toward their program. Motion by Schissel, second by Sabelka to donate \$ 400.00 toward their program. Aye: Kleve, Huinker, Sabelka, Zweibahmer and Schissel. Motion carried.

The needed pool manager position was discussed. An add will be placed with applications taken until February 1, 2016. Jenny Johnson will meet with council members and discuss options after the first of the year.

The condition of former Police Chief Jerry Balik was briefly discussed.

The clerk stated that Chris Wiltgen is requesting that Rolling Hills Third Addition by rezoned to R-2 to allow for a twin home or duplex.

Motion by Huinker, second by Zweibahmer to adjourn. Aye: Huinker, Zweibahmer, Kleve, Sabelka and Schissel. Motion carried.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_  
Michele Elsbernd, City Clerk