

CALMAR CITY COUNCIL

October 7, 2013

Prior to the meeting Roger Thomas, State Legislator from Elkader spoke to the council and other interested citizens about the economic development progress that has happened in Elkader. Roger has been on the Iowa Economic Growth Committee for 15 years, and is employed part time by Elkader Economic Development and Main Street Development. He spoke about the projects there and stated that the biggest issue was obtaining the matching funds most grants require. He stated that Calmar is part of the Turkey River Recreational Corridor which includes area bike trails and tourism. He stated that grant writing is very important along with community support of projects.

The regular meeting of the Calmar City Council was called to order at 7:30 P.M. by Mayor Corey Meyer on Monday, October 7, 2013. The meeting was opened with the Pledge of Allegiance. Members present were: Phillips, Kleve, Sabelka, Huinker and Zweibahmer.

CLAIMS REPORT					
VENDOR	REFERENCE	AMOUNT			
Acco	supplies, deposit	15417.75	Linda Crossland	reimb supplies	55.47
Alliant	electricity	8800.19	Lyle Krueger	registration	50.00
Applied Concepts	repair radar	470.00	Malcom	garbage service Sept	6210.07
Aramark	uniform	118.72	Marv Smith	bulbs, supplies	138.85
Barns & Noble	books	43.29	Matt Parrott	water bills, env	407.41
Black Hills	gas	495.14	McDonald Supply	park supplies	151.38
Bodensteiner Impl	replace drive shaft	554.91	Michael Frederick	books	32.00
Book list	magazine sub	147.50	Michele Elsbernd	mileage water sample	80.23
Calmar Courier	publishing	211.44	Napa	tractor muffler	44.99
Calmar Motors	oil change explorer	52.95	Oriental Trading	supplies	31.24
Carpenter Unifo	shirts police	259.85	US Postoffice	postage	516.93
Center Pt. Lg. Pnt	books	41.94	Postville Clinic	shipping fees	73.50
Century Link	PHONE	441.01	Richard Zahasky	earnest money	500.00
City of Decorah	jet truck and televising	1081.00	Rite Price	cart, seals, fee	636.97
Croell Redi Mix	concrete signs	405.00	Sim's	screen savers	11.99
Culligan	seasonal fire department	38.00	SWYF	sponsorship	700.00
Darin Holein	50% concrete	247.50	State Hygenic Lab	water tests pool	24.00
Dave Huinker	computer work	400.00	Fehr Graham	water system	7535.00
Decorah Newspap	subscription	35.00	Treas State Ia	taxes	870.00
Delta Dental	dental reimb	148.00	Tyler Kloeckner	refund credit final water	35.95
Drillings	switch	13.80	Upstart	operating supplies	70.65
Farmers Union	police fuel	645.22	US Cell	telephone	691.98
Gary Dietzenbach	cabinet locks depot	109.00	Utility Equipment	meter rep, supplies	1238.75
Grassmasters	signs, catch basin, seed	4465.00	Walmart	vac lib, misc supplies	306.45
Gundersen Clinic	random drug	51.00	Wellmark	insurance	5435.42
Hach	chemicals	286.05	Wiltgen Const	rock, dozer, hoe,	2066.10
Hawkins	chemicals	445.80	Payroll Sept		15290.96
Heying Lbr	supplies	29.40	Total		92813.19
Hubka Const	replace 24' curb	600.00	Expenses by fund		
Iamu	dues	627.88	General		52765.18
Idnr	Annual water use fee	66.00	Road Use		1802.03
Iowa mwca	comp audit, premium	1585.00	Benefits		4331.28
Ingram	books	308.76	Water		19368.00
IRS	taxes	5273.41	Sewer		14546.70
Iowa One Call	MONTHLY BILL	60.50	Total		92813.19
Iowa Rural Water	Dubuque conference	210.00	Revenue by fund		
Iowa Workforce	quat unempl	129.73	General		33789.41
Ipers	ipers	2881.33	Road Use		8804.23
Iroc Webs	domain renewal	80.00	Benefits		10744.38
James Murphy	50% concrete	250.00	Emergency		793.61
J.D. Financial	supplies	212.89	Lost		8375.25
Keystone Labs	testing	201.20	Water		17077.29
Klimesh Motors	fd van	365.10	Sewer		25429.75
Kwik Star	fuel	1058.02	Total		105013.92
L & R. Mfg	pot holders	242.62			

After discussion a motion was made by Phillips, seconded by Huinker to approve the consent agenda (agenda, minutes of September 3, 2013, clerk/treasurer reports and claims for September 2013). Aye: Kleve, Huinker, Zweibahmer, Phillips and Sabelka. Motion carried.

Mayor Meyer opened the public hearing on the proposed urban renewal plan amendment at 7:43 P.M. The reason for the amendment was explained, there were no written or oral objections and the public hearing was closed by Mayor Meyer at 7:45 P.M. Motion by Sabelka, second by Zweibahmer to approve Resolution # 489 approving the urban renewal plan amendment for the Calmar Urban Renewal area. Roll call vote: Aye; Kleve, Sabelka, Huinker, Phillips and Zweibahmer. Motion carried. Motion by Phillips, second by Kleve to approve Resolution # 490 authorizing for internal advance of funds for the municipal swimming pool improvement project. Roll call vote: Aye; Kleve, Huinker, Sabelka, Zweibahmer and Phillips. Motion carried.

Mayor Meyer opened the public hearing on the intention to convey and transfer city owned real estate at 7:50 P.M. The issue was explained to the members present with no written or oral objections. Mayor Meyer closed the hearing at 7:52 P.M. Motion by Zweibahmer, second by Huinker to approve Resolution # 488 approving the conveyance of city owned real estate to NEICAC and authorizing the Mayor to execute the Quit Claim Deed. Roll call vote: Aye: Kleve, Huinker, Zweibahmer, Phillips and Sabelka. Motion carried.

Chelsea Welsh of UPERC was present regarding the possible CDBG grant application. She explained the steps necessary and a motion was made by Phillips, seconded by Sabelka to approve Fehr-Graham to complete a preliminary engineering report for the water/sewer work, approve a request for qualifications for engineering firms for the water/sewer work, set the date for the public hearing for November 4, 2013 at 7:00 P.M., to approve the grant application to the Iowa Economic Development Authority and approve expenditure of funds to be authorized for the water and sewer application. Aye: Kleve, Phillips, Zweibahmer, Huinker and Sabelka. Motion carried. Council members will meet at 6:15 on November 4, 2013 to review and rate the engineering firms and develop and approve the needs and housing assessment.

A discussion was held regarding the possible application for a Housing Rehab grant. This is a CDBG grant and would require a \$ 1500 per home match from the City. It is for owner-occupied homes of low to moderate income. Motion by Phillips, second by Zweibahmer to approve proceeding with the application for a Housing Rehab Grant, city match and approve UPERC to write the grant. Aye: Phillips, Kleve, Huinker, Zweibahmer and Sabelka. Motion carried.

The Annual TIF report was reviewed. Due to having an active TIF the report must be completed on a yearly basis. Motion by Kleve, second by Sabelka to approve the Annual TIF report as presented. Aye; Kleve, Huinker, Sabelka, Zweibahmer and Phillips. Motion carried.

Linda Crossland, Calmar Library Director was presented to inform the council of recent computer issues at the library. She stated that the board had put into place a new computer use policy requiring children under 10 to have a parent present and users 10-18 to have a signed user agreement in place. She stated that quotes had been received from Albertson Spray Foam to cover the north and west side of the building with foam. The bottom half of the north wall would then be covered with steel siding. They are actively searching for someone to paint a mural on the north side after work is completed.

The Fire Department report was presented by T.J. Schissel. He reported monthly activities and stated their annual Soup Supper Fundraiser and Fire Truck parade was a success.

The Police Department report was presented by officer Lance Peters. He reported a busy month in both Calmar and Ossian with a break in, accidents, and arrests for people driving while revoked. He also stated there were ongoing investigations regarding narcotics in both communities.

The Street Department report was presented. Junior Boyer reported that the Calmar sign in Lion's Park should be illuminated by the end of the week. He stated that work will start shortly on the swimming pool project and that storm drain work had been completed behind the Larry Lee residence. Demolition of the house on Washington Street was discussed and options reviewed. Motion by Huinker, second by Zweibahmer to authorize Junior Boyer to proceed with the demolition of the property at a cost not to exceed \$ 9,000. Aye: Huinker, Zweibahmer, Sabelka, Phillips and Kleve. Motion carried. This area will be a future green space with a parking area.

Matt Bullerman reported that the West Street water project has been completed. He stated that the company had been here to clean our sewer lines and reported no issues in the areas that had previous problems. He stated that the NICC lift station is due to be tested and possibly put on line on Friday. All fire hydrants scheduled to be replaced as part of the West Street project have also been installed.

George of Fehr-Graham stated that the West Street Water project is completed except for the final change order and paper work which will be presented at the November meeting. Motion by Phillips, second by Zweibahmer to approve PPE# 1 to Reilly Construction Co. Inc. in the amount of \$ 96,183.42. Aye: Kleve, Huinker, Zweibahmer, Sabelka and Phillips. Motion carried. Paper work will be prepared by NICC to transfer the lift station and make sure proper easements are in place. City Attorney Rick Zahasky will review for content and accuracy before the actual transfer of the lift station.

Mayor Meyer presented his report. He stated we are looking into becoming a Main Street Community. He inquired about interest in the Branching Out grant for tree planting. Grant is due November 1st. The Community Foundation held their Grant Meeting which was attended by Joe and Catina Ward, Corey and Christy Meyer and Annie Rude and Gary Halverson. Grant recipients gave a brief outline of their project to the board and other attendees present. Corey stated that he had spoken with Renee Frana and she would be interested in serving on the Winneshiek County Development board. Motion by Zweibahmer, second by Phillips to appoint Renee Frana to the Winneshiek County Development Board to represent the City of Calmar. Aye; Kleve, Phillips, Sabelka, Zweibahmer and Huinker. Motion carried.

Motion by Phillips, second by Sabelka to adjourn at 9:21 P.M. Aye: Kleve, Phillips, Zweibahmer, Sabelka and Huinker. Motion carried.

Corey Meyer, Mayor

ATTEST: _____
Michele Elsbernd, City Clerk