

**Minutes**  
**Calmar Regular City Council Meeting**  
**August 1, 2016**

Mayor pro tem Dennis Kleve called the meeting to order at 5:30 p.m. at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Ondrashek, Sabelka, Schissel and Kirkeberg.

Chris Wiltgen was present to address the council regarding the street improvements needed on Jefferson Street which is east of the Wiltgen Construction building. He stated that this was discussed in 2012 and then plans for street work were discussed and the improvements were put on hold. At that time the council stated they would pay 50% of the cost of curb replacement and required the concrete installed be 8" thick. Wicks had bid the project and were the low bidder in 2012 and they will honor their bid at this time. They would like to be able to work it in the next couple of weeks between their other city projects. Discussion was held and the council agreed to pay 7875.00 toward the street replacement and 1100.00 toward the curb replacement. Wiltgen Construction will provide removal and placement of materials at their expense.

Motion by Kirkeberg, second by Sabelka to approve the consent agenda (agenda, minutes of July 5, 2016, clerk/treasurer reports, claims for July 2016 and the ABD license renewals for The Bar and Main Street Redemption). Aye: Kleve, Sabelka, Kirkeberg, Schissel and Ondrashek. Motion carried.

July 2016			System		
Acentek	internet ww plant	29.95	Linda Crossland	reimb linda	26.46
Alliant Energy	electricity	8113.94	Malcolm Enterprise	garbage	6033.47
Aramark	uniform	134.52	Marv Smith Elec	supplies	159.32
Barco	signs	593.64	Micromarketing	books	499.24
Black Hills	natural gas	840.00	Mid-America Publishing	publishing	292.14
Blank Park Zoo	library summer program	199.62	Midwest Radar	certify radar	120.00
Book Look	books	217.85	Mike Vsetecka	flag pole pool	459.00
Booklist	renew subscriptions	159.50	Mississippi Welding Sup	carbon dioxide	82.02
Bruening Rock	rock fd	188.40	Napa	cameras supplies	781.60
Calmar Development	grant economic director	2625.00	NE Iowa Spray Roam	fire station area, ballfield	2320.63
Calmar Motors	fd tanker	292.55	Ossian Bee	subscription	39.00
Center Pt. Lg. Print	books	129.42	Penworthy	books	112.98
Chris Streeter	replace concrete water brk	700.00	Perry Novak Electric	lamps ll field	125.67
Culligan	seasonal service	52.50	Postmaster	mail water bills	149.71
Decorah Eelctric	service lot	1901.85	Postville Vet Clinic	ship samples	16.15
Decorah Mobile Glass	sewer plant	293.94	Rite Price	supplies	481.31
Delta Dental	premium	237.08	Short Elliott	engineering sewer plant	4307.13
Demco	supplies	265.12	Sherwin William	paint depot trim	171.60
Dorsey & Whitney	legal fees corp note DG	3117.95	Skyline	various places and valve ts	6869.20
Drilling's	repair/maint parts	48.80	Test America	sewer samples	340.20
Farmers Union	gas	463.06	Total Pool Care	pool chemicals	722.00
Fort Atkinson LL	sold to pool	73.00	Treas State Ia	tax	935.00
Heying Lumber	supplies	58.19	Upper Explorerland	cdbg administration	1251.93
Iamu	dues	357.18	Upper Explorerland	cdbg housing costs	984.46
Ingram	books	338.56	US Cellular	telephone serv	470.89
Internal Revenue	taxes	6792.00	Utility Equipment Co	install valve	5400.00
IDNR	annual permit fee ww	210.00	Utility Equipment Co	materials for stock water	2816.94
Iowa Direct	repair ballfield scoreboard	200.00	Voltmer Elec	ball field fix short	363.60
Iowa DNR	public water supply fee	114.17	Walmart Community	concessions	495.16
Iowa One Call	service	27.90	Wellmark	premium	3268.88
Ipers	pension	3579.97	Wiltgen Const	rock and lime	370.00
Iroc Web	services	562.50	Wiltgen Mfg.	repairs	322.71
John Deere Financial	supplies	765.11	Zarnoth Brush Works	brooms for sweeper	312.25
Keystone Labs	testing	178.00	Payroll July		23961.29
Klimesh Motors	filter	57.55	Total		99655.69
Kwik Star	fuel	591.93			
Law Enforcement	citation books	83.00			

Expenses by fund		Revenue by fund	
General	55482.61	General	32688.36
Road Use	2749.10	Road Use	9101.85
Benefits	5804.58	Benefits	347.23
Water	20014.72	Emergency	40.77
Sewer	15604.68	Lost	9261.10
Total	99655.69	Tif	208.59
		Debt Service	4509.65
		Water	21167.99
		Sewer	24214.77
		Total	101540.31

The Fire Department report was received and reviewed. They had one paged call, were on hand for the July 4<sup>th</sup> celebration in Spillville, and held their business meeting and training night with 39 hours of community service.

The Police Department Report was presented. Chief Ward stated it was a busy month. He along with Sheriff Marx did a program for the Library Summer Reading Program and set up an obstacle course and explore the police vehicle. He did a second program where he read a story on bike safety and the children got to tour the Winneshiek Medical Center Ambulance from Steve Vanden Brinck. They are still patrolling 175<sup>th</sup> street and various other areas of the community watching for speeding and stop sign violations. He stated that the State of Iowa is advising that we are eligible for the free soft wear to put computers in the vehicles. He will check into the cost of this and report next month.

Matt Bullerman presented the street report in the absence of Junior Boyer. He stated they are spending considerable time on the ongoing street/sidewalk project. A dead tree on Washington Street and low hanging limbs over the sidewalk and streets was discussed. Several council members will survey the low hanging limbs and the clerk will send letters to the affected property owners.

Matt Bullerman presented the water/wastewater report. He stated that several upgrades were being done to the water system when items are found that need to be fixed while they are dug up.

Don Wurtzel reported that applications are being prepared for a REAP and a RISE grant. He needs council approval to have the Mayor sign the applications when they are completed. Motion by Schissel, second by Ondrashek to authorize the Mayor to sign the REAP grant. Aye: Kleve, Ondrashek, Schissel, Sabelka and Kirkeberg. Motion carried. Motion by Sabelka, second by Kirkeberg to authorize the Mayor to sign the RISE grant. Aye: Kleve, Ondrashek, Schissel, Sabelka and Kirkeberg. Motion carried.

Mr. Wurtzel also stated that the grand opening/ribbon cutting for the Dollar General Store will be Saturday, August 13, 2016 at 7:40 a.m.

Mayor pro tem Kleve opened the public hearing to consider an easement to address the Habitat House encroachment issue. There were no written or oral comments and the public hearing was closed. Motion by Schissel, second by Sabelka to Approve Resolution # 544 approving the conveyance of an easement across the city ROW. Aye: Kleve, Sabelka, Ondrashek, Schissel and Kirkeberg. Motion carried.

Mayor pro tem Kleve opened the public hearing to consider conveyance of city property for the City of Calmar. (This is the Albertson, Johnston and Langreck properties) There were no oral or written comments and the public hearing was closed. Motion by Schissel, second by Ondrashek to approve Resolution \$ 545 approving the conveyance of certain property owned by the city. Aye: Kleve, Ondrashek, Sabelka, Schissel and Kirkeberg. Motion carried.

The Street finance report was reviewed. Motion by Sabelka, second by Kirkeberg to approve Resolution # 546 approving the annual street finance report. Aye: Kleve, Sabelka, Schissel, Kirkeberg and Ondrashek. Motion carried.

The Annual Financial Report was reviewed. The summary page has been published as required and will be submitted to the state.

We need to do an LMI survey to be eligible for a CDBG grant for the wastewater treatment project. The last time the survey was done the council went door to door to get the survey completed. Discussion was held and the council agreed to do this again in September.

Motion by Kirkeberg, second by Schissel to appoint Althea Murphy to the Calmar Library Board to complete the term of James Huber. Aye: Kleve, Schissel, Ondrashek, Sabelka and Kirkeberg. Motion carried.

The date of the September council meeting will be Tuesday, September 6, 2016.

Motion by Schissel, second by Kirkeberg to adjourn. Aye: Kleve, Sabelka, Schissel, Kirkeberg and Ondrashek. Motion carried, meeting adjourned at 6:45 p.m.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_  
Michele Elsbernd, City Clerk