

**Calmar City Council Minutes**  
**Regular Meeting**  
**March 7, 2005**  
**7:00 P.M.**  
**Calmar Fire Station**

In the comments section before the meeting Mayor McCasland reported the he and Tim Vondersitt had attended the forum in Decorah concerning moving the cost of 7 County Deputies from the rural fund to the general fund. The County Budget Hearing is scheduled for Wednesday, March 9<sup>th</sup> at Noon in the Court House. All council members were encouraged to attend. Daniel Shea of Shea & Associates a rural planning consultant explained the services he provides and what he could do for the City of Calmar.

Mayor Joe McCasland called the meeting to order at 7:00 P.M. Present were: Kleve, Patrick, Shindelar and Vondersitt. Zweibahmer was absent.

Motion by Vondersitt, second by Patrick to approve the minutes of the February 7<sup>th</sup> and 10<sup>th</sup> meetings. All ayes. Councilman Vondersitt asked that one line of clarification be added to the minutes regarding the concrete cover at the west lift station for possible future reference.

Mayor McCasland stated he did not at this time have an appointment to the Upper Explorer Land Housing Authority (item 20 on the agenda) he is still working on this. Motion by Patrick, second by Kleve to approve the agenda. All ayes.

Motion by Patrick, second by Vondersitt to open the Public Hearing on City Budget 05-06 at 7:05 P.M. All aye. The tax levy per 1,000 valuation will be \$ 13.09244. Questions were answered. Motion by Vondersitt, second by Patrick to close the public hearing at 7:09 P.M. All aye. Motion by Shindelar, second by Kleve to approve Resolution # 392 adopting the 05-06 City Budget. All aye.

Gene Sanderman of A.J. Petersburg Insurance was present to discuss the city insurance renewal and explain the various coverage's. Discussed was the optional crime coverage. Motion by Shindelar, second by Patrick to approve the addition of the crime coverage to the policy at a cost of \$ 636.00. All aye.

Darrell Hoff, representing the Calmar Library Board was present. He explained the need for an expansion of the Children's room at the library and explained the formal connection between NICC. The early childhood and CFS use the facility regularly. After school tutoring is provided and reading programs for the children. He explained that the library had obtained grants and with the addition of generous donations from the Pat Balk family in the amount of \$ 5,000.00 and Francis & Marian Meyer family in the amount of \$ 26,000.00 they had enough funds (approx. \$ 42,000.00) to complete the addition which would be approximately 16 x 27. He explained that roof issues had escalated the cost of the project. He requested permission from the council to build this addition to the cities building. Motion by Vondersitt, second by Patrick to approve the Library Board's request to complete an addition to the Children's room at the Calmar Library. All ayes.

George of Tekippe Engineering stated that the new lift station was started and checked out on February 23<sup>rd</sup> with overall good results. A glitch developed last week with a leak in the connection to the small force main, this has been repaired and all appears to be operating properly. A flow meter is being picked for the installation along with alarm radio linkage to the wastewater treatment plan phone dialer. These items will be additions to the contract. The additional hydrant will be added this summer and will not be part of the contract. He thinks the siren has been hooked back up but will need to schedule a test. The IDNR representative from Des Moines came to review the project on February 10<sup>th</sup> and seemed pleased with the project. No written report has been received at this time. The water treatment plant submittals are being processed and

construction will probably begin in March with completion by August 1<sup>st</sup>. Windows were discussed.

New application for a on-premise liquor, wine, beer, Sunday sales and outdoor service application were received from Nervig, Inc. DBA as The Horseshoe. This and the outdoor service area were discussed. All the paper work seemed to be in order. An inspection from their dram shop insurance carrier will be held and paperwork forwarded to the city following this inspection. Motion by Shindelar, second by Kleve to approve the application for liquor, wine, beer and Sunday sales, also the application for outdoor service for June 18<sup>th</sup> and 19<sup>th</sup> for Calmar Farmer Days with the stipulation that plans for this as part of the celebration come to fruition. Aye: Patrick, Kleve, Shindelar. Vondersitt abstained. Motion carried.

Motion by Shindelar, second by Kleve to approve the renewal for off-premise liquor, wine and beer and Sunday Sales for Kwik Star # 817. All aye.

Ross Malcom of Malcom Enterprise was present requesting a three year contract for garbage service with the City. He explained his need to update equipment and the increased cost of fuel. He stated that it would be impossible for him to update equipment without a contract of commitment from the city for his services. The rate increases could be no larger than 5% per annum. Motion by Vondersitt, second by Patrick to approve the 3 year contract with Malcom Enterprises pending the city attorney's opinion. All aye.

Motion by Patrick, second by Shindelar to approve the second reading of Ordinance # 305 which adds a provision to the water rates for a separate meter for outside watering. All aye.

The revised policy manual was discussed. Motion by Patrick, second by Kleve to approve the March 2005 revision of the Employee Policy Manual with revision and reprint of page 9 stating that on call compensation is at the regular time taken with compensory time off. All aye.

The fire department report was discussed and accepted.

The police department report was reviewed and accepted. Officer Hamilton will be attending Annual Reserve Training from July 11<sup>th</sup> though August 2<sup>nd</sup>.

Discussion was held regarding purchase of a police vehicle. State bids were: 2005 Impala V-6 \$ 16,724.00; 2005 Crown Victoria V-8 \$ 20,127.19 with spotlight and \$ 19,964.19 without; Tahoe V-8 at \$ 25,789.00; Ford Explorer V-6 at \$ 20,833.00. Klimesh Ford bid for the Ford Explorer V-6 at \$ 21,097.00. Jay Schwamman of Decorah Chevrolet-Cadillac was present explaining the state bids and stating that the Chevrolet vehicles could be delivered to their dealership with a \$ 28.00 detailing fee. John Patrick of the public safety committee recommended the Ford Explorer due to the travel between Calmar and Ossian. Motion by Patrick, second by Shindelar to approve purchase of the 2005 Ford Explorer at a cost of \$ 21,097.00 from Klimesh Ford. Aye: Shindelar, Patrick. Nay: Kleve & Vondersitt.

Motion died for lack of quorum. Motion by Vondersitt, second by Kleve to purchase a 2005 Crown Victoria. Aye: Kleve, Vondersitt. Nay: Patrick and Shindelar. Motion died for lack of quorum. Motion by Vondersitt, second by Shindelar to table decision on purchase of police vehicle until the next meeting. All aye.

Junior Boyer discussed the need for summer help. Council instructed an add be placed in the paper. The committee will review the applicants and make a decision on hiring. Mr. Boyer stated that the water pump on the street sweeper needs to be replaced. This will cost approximately \$ 500.00 direct from the company. Motion by Shindelar, second by Vondersitt to purchase the pump to repair the street sweeper. All aye. The old dump truck has not as yet been repaired. The International tractor used for mowing needs an overhaul; approximate costs from various repair persons will be reviewed. Council requested a monthly written report in the future of the activities of the department.

The water/wastewater report was discussed. The one remaining water meter to be changed out will be taken care of this week.

The abstract for the sale of the old city hall, library, water/wastewater office has been prepared and taken to the purchaser's attorney for review. After completion of this review the deeds will be drawn up and the sale completed.

Discussion was held regarding a letter received from Richard Zahasky concerning deeding part of a street to the city. There was considerable confusion regarding this issue and city engineer Tekippe will discuss this with Mr. Zahasky.

Councilman Patrick stated he that it would be a good idea for council members to walk through all city facilities and check for items that need maintenance or improvements. This is scheduled for Wednesday, March 16<sup>th</sup> meeting at the Depot at 8:30 A.M.

The need for a purchase requisition for item purchased was discussed. Motion by Patrick, second by Kleve to implement a Purchase Requisition system for items in excess of \$ 100.00; requiring verbal or written approval of 2 city council members. Aye: Kleve, Vondersitt, Patrick. Nay: Shindelar. Motion carried.

Late payment of utility bills were discussed and the procedure followed. Council will look into higher late fees to encourage timely payment of utility bills.

Claims were discussed and explained. Motion by Shindelar, second by Kleve to approve payment of claims to the general and wastewater fund. All aye.

#### **CLAIMS FEBRUARY 2005**

Ace Telephone	internet	17.95
Alliant	electric	5439.83
Aquila	gas	1527.60
Audio Editions	library	193.18
Calmar Courier	publishing	120.20
City Laundry	service	105.96
Com Tech	fire dept	172.36
Crystal Canyon	library	7.99
Dave Huinker	service	530.00
Farmers Co op	fuel	894.54
Fayette Library	library	15.00
Gunderson Clinic	service	40.00
Ingram	library	126.89
IRS	taxes	3553.77
Iowa AAU Water	registration	17.00
Iowa State	fire dept	110.00
IPERS	ipers	1635.00
Keystone Lab	testing	270.00
Kitchen Const	contract	47525.64
Kwik Star	fuel	634.51
Linda Crossland	reimb	22.91
M&M Family Mkt	supplies	26.27
Malcolm Enterp.	garbage	6063.28
Matt Parrott	supplies	76.49
Midwest Tape	library	325.82
Napa	supplies	111.41
Norby's	supplies	99.58
Olympia Book	library	162.81
Panscend LLC	service	2893.60

Postmaster	postage	254.00
Presto	service	31.00
R&R Plumbing	service	19.40
Rileys	service	159.00
Robert Penrod	reimb	165.10
Sam Hageman	service	969.00
Sim's Electronic	supplies	850.70
Taylor Tree	service	375.00
Tekippe Engineer	engineer	1091.94
State of IA	taxes	604.00
Upstart	library	71.94
US Cellular	phone	286.68
Utility Equip. Co	supplies	23.94
Walmart	supplies	257.55
Wellmark	insurance	2058.35
Wiltgen Const.	supplies	281.40
Winco	supplies	135.40
Payroll February	payroll	10649.17
<b>Total</b>		<b>91003.16</b>

**Expenses by Fund**

General	22686.16
Road Use	3390.66
Benefits	1646.68
Capital Proj	48617.58
Water	5862.74
Sewer	8799.34
<b>Total</b>	<b>91003.16</b>

**Revenue**

General	13652.86
Road Use	8183.67
Benefits	128.21
Emergency	10.61
Local Option	13864.43
TIF	3260.21
Debt Service	38.89
Capital Proj	67.00
Water	13269.04
Sewer	34435.73
<b>Total</b>	<b>86910.65</b>

Mayor McCasland declared the meeting adjourned at 10:05 P.M.

Michele Elsbernd  
City Clerk

Joe McCasland  
Mayor