

## Minutes Calmar City Council June 5, 2017

Mayor Frana called the meeting to order at 5:30 p.m. on June 5, 2017 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Ondrashek, Kleve, Sabelka and Schissel. Kirkeberg was absent.

There were no comments from the public.

Blake Moen, South Winn Rec Director was present to update the council on their programs. He stated that he had received the True Blood Scholarship awarded to Recreation programs in existence less than a year.

Steve Kuhn was present from SWACG to request a donation to the Spillville fireworks. Motion by Schissel, second by Kleve to donate \$ 500.00. Aye: Kleve, Sabelka, Ondrashek and Schissel. Motion carried.

Mayor Frana announced that it was the time and place to hold a public hearing regarding the submittal of an application for a CDBG from the Iowa Economic Authority for the Wastewater treatment facility system improvements. There were no oral or written comments from the public. Diana Johnson read the 9 points as follows:

**(a) how the need for the proposed activity or projects were identified;**

The need for the CDBG water/sewer grant with the Iowa Economic Development Authority came from various planning sessions within the city and meetings with the Iowa Department of Natural Resources (IDNR). The City of Calmar plans to install a new Submerged Attached Growth Reactors (SAGR) system and a UV disinfection system to achieve compliance with all final ammonia nitrogen and *E.coli* limits set by the IDNR. These new discharge limits and anticipated growth over the next 20 years requires an increase in wastewater treatment capacity for the City of Calmar's wastewater treatment facility (WWTF).

**(b) how the proposed activity or projects will be funded and the sources of funds;**

The request from the Iowa Economic Development Authority will be \$300,000. If successfully funded, the remainder of the proposed activity will be funded through an SRF loan, for a total project cost of \$3,773,500.

**(c) the date the CDBG application will be submitted;**

The CDBG water/sewer application will be submitted on or before July 1, 2017 to the Iowa Economic Development Authority (IEDA).

**(d) requested amount of federal funds;**

The requested amount is \$300,000.

**(e) estimated portion of federal funds that will benefit persons of low and moderate income;**

Given that a community income survey conducted in November 2016, found that 56.71% of Calmar's residents could be considered low and moderate income persons, it can be expected that the same proportion of the funds will benefit that group of residents or a total of 555 persons.

**(f) where the proposed activity or project will be conducted;**

Portions of the proposed project are within the City limits located at 400 East South Street in Calmar. Other portions are located outside of the city limits; however, the city owns the entire sections of the project. All the plant improvements are on existing WWTF property.

**(g) plans to minimize displacement of persons and businesses as a result of funded activities or projects;**

No businesses or persons will be displaced as a result of the proposed facility upgrades.

**(h) plans to assist persons actually displaced, and;**

No plans to displace any persons.

**(i) the nature of the proposed activity or project.**

The nature of the proposed project within the City of Calmar is to achieve compliance with the IDNR. A new NPDES permit has been issued and effluent water quality changes have impacted the City's wastewater discharge limits. The wastewater plant as currently configured and operating, has historically shown that it cannot meet these new limits. The City must achieve compliance with all final ammonia nitrogen and *E.coli* limits by August 1, 2019.

Mayor Frana declared the hearing closed. Motion by Schissel, second by Sabelka to approve Resolution # 575 authorizing the submission of a CDBG application to IDEA. Aye: Kleve, Sabelka, Ondrashek and Schissel. Motion carried.

Mayor Frana announced that it was the time and place to hold a public hearing on proposed action to institute proceedings to enter into a loan and disbursement agreement in a principal amount not to exceed \$ 225,000. There were no written or oral comments. Mayor Frana declared the hearing closed. Motion by Kleve, second by Schissel approving Resolution # 576 with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of \$ 225,000 Sewer Revenue Loan and Disbursement Agreement. Aye: Kleve, Sabelka, Schissel and Ondrashek. Motion carried.

Mayor Frana declared it was the time and place to hold a public hearing on the Development Agreement and Tax Increment Payments for Pivo Blepta LLC. There were no written or oral comments or objections. Mayor Frana declared the hearing closed. Motion by Schissel, second by Sabelka to approve Resolution # 577 approving the development agreement with Pivo Blepta LLC and authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement. Aye: Kleve, Schissel, Sabelka and Ondrashek. Motion carried.

Mayor Frana declared it was the time and place to hold a public hearing on the possible conveyance of city property described as Lot 6, Block 37, Addition to Calmar Winneshiek County Iowa. There were no written or oral comments or objections. Mayor Frana declared the hearing adjourned. There was one bid received for the building in the amount of \$ 35,000.00. Motion by Kleve, second by Ondrashek to accept the bid of \$ 35,000 for the building from Matthew Vine. Aye: Kleve, Sabelka, Schissel and Ondrashek. Motion carried.

Motion by Sabelka, second by Kleve to approve Resolution # 578 authorizing the City of Calmar to purchase certain real estate in the City of Calmar. Aye: Kleve, Sabelka, Schissel and Ondrashek. Motion carried.

Motion by Sabelka, second by Schissel to approve the consent agenda (Agenda, minutes of May 2, 2017, clerk/treasurer reports and claims for 2017). Aye: Kleve, Sabelka, Schissel and Ondrashek

Claims May 2017			City Laundry	uniform, map mop fd	151.80
Acco	pool supplies	564.65	City Pool	pool start up money	150.00
Acentek	internet sewer plant	29.95	Croell Redi Mix	concrete curb repairs	2454.50
Alliant	electricity	7763.75	Culligan	fd	52.50
ALA	flags	135.00	Dave Huinker	computer service-library	1000.00
Biblionix	software yearly fee	900.00	Delta Dental	dental reimbursable	199.30
Black Hills	natural gas	505.71	Drillings	service fd ranger	200.66
Center Pt Lg Pnt	books	43.14	Emergency Aparatus	fd pumper	8652.65
Centurylink	phone bill	402.96	Farmers Union	fuel & fertilizer	408.52

Fastenal	bolts etc	14.64	Sherwin Williams	paint library	35.99
Heying Lbr	supplies	56.86	South Winn Trap	donation	300.00
Idnr	operator renewal	240.00	Steve & Bev Frederick	down pymt	10000.00
Imfoa	membership dues	50.00	Fehr Graham	fees	2600.05
Ingram	books	283.43	Test America	sewer testing	277.20
IRS	taxes	5589.26	The Gazette	subscription	15.18
Iowa Based Milling	mill Lewis St	9979.86	Treas State of Iowa	taxes	851.00
Iowa Codification	ordinances	267.00	Upper Explorerland	cdbg administration	4373.78
Iowa DOT	pd printer paper	24.60	Us Cellular	telephone	393.19
Iowa One Call	services	19.80	Walmart Corp	supplies	131.43
Iowa Plains Signage	speed trailer	8000.00	Weber Urethane	repair street proj reimb	1820.00
Iowa Prison Industries	benches	3495.96	Wellmark	insurance	3337.98
Ipers	pension	3382.73	Wiltgen Const	rock & lime	1207.20
Iroc Web Design	cameras clean up video	1779.99	Payroll May		17183.44
Iroc Web Design	domain fee library	80.00	Total		112912.05
Jenny Johnson	reimburse suits lifeguar	358.65	Claims by fund		
Joe Ward	health reimbursement	2500.00	General		76337.02
John Deere Financial	supplies	365.91	Road Use		11991.09
Keystone Labs	testing	12.50	Benefits		7513.68
Kwik Star	fuel	576.11	Water		7069.67
Linus Sabelka	mulch	40.00	Sewer		10000.59
Malcom	garbage	6154.83	Total		112912.05
Marv Smith Electric	fix dehumid at water	682.58	Revenue by fund		
	supplies	285.91	General		44324.98
Micromarketing	books	249.06	Road Use		7690.23
Mid-American Publish	publishing	275.17	Benefits		1555.55
Postmaster	postage water bills	151.66	Emergency		237.75
Postville Vet Clinic	ship samples	13.50	Lost		8065.53
Quality Inn & Suites	cdbg housing	190.40	Debt Service		1783.42
Reliable Dumpster	citywide clean up	370.68	Water		18738.05
Rick Zahasky	fees	590.00	Sewer		30957.35
Rite Price	copier contract	57.99	Total		113352.86
Sandry Fire Supply	scba testing	631.44			

T.J. Schissel presented the fire department report. They were paged out 4 times in May, one rescue page, a house fire and two weather spotting incidents. They assisted with severe weather clean up in Calmar and Fort Atkinson. Their regular business meeting and training night were held with 231 volunteer hours for the month.

Chief Joe Ward presented the police department report. He reported warnings and citations for the month and has spent considerable time working with the computer in the police vehicle. He also reported the speed trailer had arrived and has been in several locations throughout town. He received a quote from Electronic Engineering to remove the police equipment from the Charger that is no longer used and will be sold in the near future. The vehicle will be advertised and sealed bids will be accepted and opened at the July meeting.

Junior presented the street department report. He stated that the street surfacing project has been completed except for the man holes. The rest rooms at the Lion's Park were discussed. He will look into relocating them closer to the shelter using some funds from the insurance settlement. He stated the pool is up and running and that he would be working with Blake Moen to familiarize him with operations. Drainage issues at Subway were discussed and Junior and Don Wurtzel will visit with them to find a solution to the problem. Discharge of water produced in the beer brewing process (Pivo Brewery) was discussed. The DNR requires that this waste water be discharged and treated by the City wastewater system. T.J. Schissel commended the city staff for their hard work during storm clean up. He stated that he thought we needed to look at keeping the Case tractor we were scheduled to trade in. Discussion followed, Schissel made a motion, seconded by Ondrashek to keep the tractor unless Red Power has already sold to someone else. Aye: Kleve, Ondrashek and Schissel. Sabelka abstained. Motion carried.

Ondrashek left the meeting.

Junior presented the water/wastewater report in the absence of Matt Bullerman. He reported all was in compliance. Sewer rates for apartments where the City does not have access or control of water shut offs was discussed. An ordinance change will be drafted requiring these apartments (either the renter or the landlord) pay minimum fees year around.

There was no economic development report in the absence of Don Wurtzel.

City Engineer George Tekippe reported they were in the process of updating the City Zoning Map to reflect recent changes.

Mayor Frana stated he had request for speed limits on 175<sup>th</sup> east of Hwy 52. This is a shared road between the county and the city. The city has been in correspondence with the County Engineer regarding a solution to this problem.

Motion by Schissel, second by Sabelka to approve the Urban Renewal applications for Kevin and Danielle Rawson and Denner Holdings LLC. Aye: Kleve, Sabelka and Schissel. Motion Carried.

Motion by Schissel, second by Sabelka to approve the cigarette permits for Dollar General, Kwik Star and Pat Nervig (The Horseshoe). Aye: Kleve, Sabelka and Schissel. Motion carried.

The ICAP and IMWCA insurance and workman's comp renewals were presented. The fees haven't changed much since last year. The renewal is due July 1, 2017. Motion by Kleve, second by Schissel to accept the renewals as presented. Aye: Kleve, Sabelka and Schissel. Motion carried.

The date of the July meeting was discussed. The meeting will be held on Thursday, July 6, 2017 at 5:30 P.M. at the Calmar Fire Station.

Motion by Kleve, second by Schissel to adjourn. Aye: Kleve, Schissel and Sabelka. Motion carried, meeting adjourned.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_  
Michele Elsbernd, City Clerk