

**Calmar City Council
October 2, 2017**

Mayor Keith Frana called the meeting to order at 5:30 p.m. on October 2, 2017 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Sabelka, Kleve, Schissel, Kirkeberg and Ondrashek.

There were no comments or questions from the public. Mayor Keith Frana addressed his condolences to the victims and their families in the Las Vegas shooting which just took place.

Motioned by Schissel, second by Kirkeberg to approve the consent agenda (agenda, minutes of September 5, 2017, clerk/treasurer reports and claims for September 2017). Aye: Kleve, Sabelka, Schissel, Ondrashek, and Kirkeberg. Motion carried.

VENDOR	REFERENCE	AMOUNT			
CLAIMS REPORT			Marv Smith	pipe, sweep, coupler	130.86
Acentek	internet @ sewer	29.95	McDonald Supply	cast brass fp ball vlv	38.11
Alliant	monthly utility	11312.89	Micromarketing	books	210.71
Bacon Concrete	huber drive	4424.62	Mid-American Publishing	publications	336.91
BH Energy	gas	799.26	Napa	mower belts and filter	172.98
Blacktop Services	asphalt streets/alley	28329.66	Postmaster	water bills	160.77
Book Look	books	179.88	Postville Vet	shipping samples	45.00
Calmar Motors	oil change explorer	75.70	Reed Upton	fire school	120.00
Cedar Point Large Print	books	44.34	Rite Price	supplies	89.20
City Laundry	uniform	29.20	Rite Price	toner library	197.98
City of Calmar	postage	10.35	River City Paving	cold mix	716.88
City of Decorah	jet truck	200.00	SHE	sewer project	25140.91
Connie Haas	sidewalk	200.00	Sheila Bullerman	speakers pool	49.52
Croell	curbs	666.50	State Library of Iowa	subscription fee	83.68
Culligan	fd services	52.50	Steve Wright	credit on water/sewer bill	96.74
D A Davidson	filing report go bonds	500.00		completion of npdes-	
Data Tech	software water	532.50	Fehr Graham	brewerylot	900.50
Decorah Newspaper	subscription Calmar library	37.00	Testamerica	sewer testing	216.30
Delta Dental	monthly premium	199.30	Treasurer State of Iowa	taxes	893.00
Dorsey	legal fees srf design loan	3500.00	US Cellular	phone	418.23
Drillings	mower	291.95	Walmart	supplies	48.36
Farmers Union Coop	fuel and hydraulic fluid	110.70	Wellmark	premium	3337.98
Greenlawn	fall broadleaf	259.22	Wellmark	premiuum clerk	383.70
Heying Lumber	supplies	94.87	Wiltgen Man.	backhoe TJs, fd, shut offs	900.10
Heying Lumber	paint stucco bank	75.98	Winn Co Engineer	anchors and posts	1193.35
Ingram	books	236.17	September Payroll		17038.45
Internal Revenue Service	tax	5686.22	Total		137088.04
Interstate Power Systems	annual inspection generators	8053.97	Claims by Fund		
Iowa Department of Revenue	sale tax water/pool	4938.00	General		38957.31
Iowa One Call	service	25.90	Road Use Tax		33978.40
Iowa Prison Industry	26 stop signs	945.10	Employee Benefits		3027.08
Iowa Workforce	unemployment	313.00	Water		13593.92
Ipers	ipers	3557.22	Sewer		47531.33
Iroc Web	computer services	676.25	Total		137088.04
Jeremy Weiss	cement for sidewalk	200.00	Revenue		
JD Financial	supplies	28.75	General		53411.21
Keystone Labs	testing	59.00	Road Use Tax		12786.56
Kirkwood Comm College	fire school Isaac Phillips	110.00	Employee Benefits		9515.22
Kwik Star	fuel	899.54	Emergency		1192.98
L&R Manufacturing	for snow bucket	336.00	LOST		9129.11
Malcom	gf & gb	6146.33	Debt Service		10321.34
			Water		17165.07
			Sewer		68825.69

Diana Johnson from Upper Explorerland presented a contract between the City of Calmar and UERPC administration for administrating the CDBG grant. Motioned by Schissel, second by Kleve to approve contract for services between Upper Explorerland Regional Planning Commission and the City of Calmar (CDBG-Wastewater Treatment Facility Improvements) . Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried

Presented for approval was resolution # 583 adopting the following: Code of Conduct; Procurement Policy; RARA; Equal Opportunity Policy Statement; Excessive Force; Affirmative Action Program and Affirmative Fair Housing Policy. Motioned by Sabelka, second by Kirkeberg to approve Resolution # 584 required by CDBG rules. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

CDBG environmental documents This will start 30 days from October 3, 2017.

TJ Schissel presented the Fire Department report for the month of September. The Department was pretty quiet. They held their business meeting on the 12th and their training on the 25th which consisted of the tanker operation procedures. The only page for the month was for a truck fire and there were a total of 48 volunteer hours for the month of September. Schissel also mentioned the soup supper this Saturday, October 7 followed by the truck parade.

Chief Ward presented the Police Department report for the month of September. He gave the statistics for the month and talked about the October 10th "Let's Talk About It" being held at the Train Station at 9 a.m. for the public to attend. There was also discussion about our speed trailer and the recall on Chief Ward's vehicle.

Matt Bullerman presented the street department report in absence of Junior Boyer. He said they have been working on the approach and sidewalk outside the library and City of Calmar office. Matt also stated that they have most of the new stop signs in place and have recently sealed the Freedom Rock.

TJ Schissel addressed a drainage problem by Nick Schissel and Keith Gerlich's property. Matt stated that the storm drains were cleaned out. Options to fix the problem were discussed.

Matt Bullerman presented the water/wastewater report. He said that he will be flushing hydrants this week and working on our well (Michele is still waiting to hear back from our insurance carrier on this project). Matt also said that Municipal Pipe & Tool has been cleaning some lines; We post on Facebook as soon as we can for the public.

Brian Ondrashek reported on the Park and Rec. He said they are meeting monthly now, so the next meeting is this Thursday, October 5. Brian also said that their Capital Campaign was a success. And that they are trying to have some adult activities too. There was also some discussion on an employee manual for Blake. It was suggested to look at other town Rec programs to get some different ideas.

Don Wurtzel reported that there was a Planning & Zoning meeting last Wednesday, September 27 and the members have some recommendations for the City Council (prepared by Rick Zahasky). These are Ag land to I1, R1 to R2, and a building permit process.

There was no City Engineer report due to the absence of George Tekippe.

Mayor Keith Frana had nothing to report.

Motion by Schissel, second by Sabelka to approve the third and final reading of Ordinance #403 raising the water and sewer rates. Aye: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka. Motion carried. These rates will go into effect on the next billing cycle.

Motion by Kleve, second by Kirkeberg to approve Ordinance #405 stop signs. Motion by Kleve, second by Kirkeberg to waive the additional readings. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

The Annual Urban Renewal Report was reviewed. Motion by Sabelka, second by Schissel to approve. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Kirkeberg, second by Kleve to approve Resolution #584 approving internal loan from DS to TIF. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

PPE#3 for Bacon Construction (Huber Drive) in the amount of \$4,424.62 was presented for approval. Motion by Schissel, second by Sabelka to approve. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Schissel, second by Kirkeberg to approve contract change order for Huber Drive \$ -1,302.42. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Schissel, second by Sabelka to set the date for a public hearing on the recommendations from the Planning & Zoning Board regarding zoning changes for November 6, 2017 at 5:30 p.m. at the Calmar Fire Station. Aye: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka. Motion carried.

Motion by Kleve, second by Schissel to adjourned. Aye: Kleve, Sabelka, Kirkeberg, Schissel, and Ondrashek. Motion carried. Meeting adjourned at 6:22 p.m.

Keith Frana, Mayor

ATTEST: _____

Sheila Bullerman, Deputy City Clerk