

Minutes Calmar City Council  
July 6, 2017

Mayor Frana called the meeting to order at 5:30 p.m. on July 6, 2017 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka.

Blake Moen, South Winn Rec Director, was present to update the council about our pool activities. There are 90+ kids out for swim team, our random pool inspection went great, some good numbers in daily pool attendance, pool parties and lessons. The lifeguards are doing an awesome job. New additions to the pool this year are the blue painted floors, refrigerator, and lockers.

Mayor Frana opened the public hearing on the status of the funded activities of the CDBG Owner Occupied Program. Michaela Collins from Upper Exploreland was there to update us on the status of the current CDBG housing grant.

A. General description of Accomplishments to Date:

To date we have closed out three homes (302 S West St., 505 W Clay St., 106 W Clay St.) 1 Project currently in construction; due to a fire at this house we are unsure of completion date. Total of 6 projects anticipated to be completed before the end of the year.

B. Summary of Expenditures to Date: See Spreadsheet. There is \$ 147.167 of funding remaining.

C. General Description of Remaining Work:

Work left consists of 2 initial inspections, project bidding, starting final 2 projects and final completions & inspections

D. General Description of Changes Made to Project Budget:

- No changes were made to the budget, targets, schedules, scope, location or objectives.

Motion by Kleve, second by Schissel to approve the consent agenda (agenda minutes of June 5, 2017, clerk/treasurer reports and claims for June 2017, ABD licenses for Main Street Redemption, Dollar General & the Train Station). Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka.

		Ingram	books	490.31	
		Internal Revenue Services	taxes	6761.97	
		Interstate Power Systems	water sensor	137.70	
Claims June 2017		Iowa Dept of revenue	tax on water quarterly	3753.00	
Acco	pool supplies	1415.65	Iowa League of Cities	membership dues	783.00
Acentek	internet sewer	29.95	Iowa Workforce Development	quarterly unemployment	444.81
Alliant Energy	electricity	9046.53	Ipers	ipers	3544.90
BankersTrust Company	principal interest fees/redem	135267.50	Iroc Web Design Services	computer and service	2036.22
Black Hills Energy	gas	1601.39	John Deere Financial	supplies	404.39
Calmar Motors	police repair	29.20	Keystone Labs	monthly testing	43.50
Center Point Large Print	books	43.14	Kwik Star	fuel	1008.88
Centurylink	phone service	405.37	Letterworks	sign flag square	36.38
Chemsearch	paint fire hydrants	231.00	Malcom Enterprises Inc	garage	6185.35
City Laundry	uniform/supplies	531.04	Marv Smith Electric	supplies	63.43
Country Living	magazine	32.07	Matt Bullerman	reimburse	2500.00
Croell	cement pool and shop/manholes	1292.25	Michele Elsbernd	pool amp reim/milage	307.98
Delta Dental	dental	199.30	Micromarketing	books	305.74
Demco	books & misc	169.52	Mid-America Publishing	publishing	525.81
Devin Zeiler	speakers for pool	40.00	NE Iowa Drug Task Force	dues	550.00
Dorsey & Whitney LLP	legal for street project	2215.00	New Hampton Red Power	tractor attachments	13304.00
Electronic Engineering	remove equip charger	610.00	Northeast Iowa Community Ac	funding request	733.50
Farmers Union Coop	fuel	381.87	Northeast Iowa Home Repair	cdbg hageman	11170.00
Fastenal	Supplies	76.62	Northeast Iowa Spray Foam LLC	work 2016	5184.96
Fire Rescue Specialty	fuel	267.00	Penworthy	books	142.44
Gerald Anera	flowers, baskets, planters	4471.89	Pinter's Garden	mulch freedom rock	40.00
Helping Services For NE Iowa	funding request	1000.00	Postmaster	mailbox/water bills	206.52
Heying Lumber	supplies	191.60	Postville Vet Clinic	ship water samples	13.50
Icap	insurance	18094.04	Precision Overhead Doors	door openers/less tax	6830.00
Imwca	work comp	9158.00			

Rite Price	supplies/copier contract	339.78	Payroll June	23229.62
River City Paving	lewis street surfacing	68499.13	Total	436195.35
Sandry Fire Supply LLC	fire gloves	1999.98	Claims by Fund	
State Bank	principal & interest water not	53992.00	General	125346.42
Sherwin Williams	paint for pool	184.94	Road Use	70928.10
Storey Kenworthy	minute book sheets	17.50	Employee Benefits	3131.97
Swcag	donation	500.00	Debt Service	189159.50
Fehr Graham	huber drive project	792.00	Water	23673.27
Testamerica Laboratories Inc	sewer testing	648.90	Sewer	23956.09
Sorensen Studios	touch up freedom rock	268.92	Total	436195.35
Totalm Tree Care LLC	tree and stump removal storm	8600.00	Revenue by fund	
Treasurer State of Iowa	state taxes	911.00	General	49659.85
Truck Country	repair 1994 fire truck	1375.87	Trust	42340.20
Upper Exp	prepare cdbg grant /admin	7713.38	Road Use	10136.25
US Cellular	monthly bill	393.04	Benefits	293.17
Utility Equip	supplies/hydrant	5781.26	Emergency	44.79
Walmart	supplies	233.34	Lost	18843.60
Wellmark	monthly premium	3721.68	Debt Service	336.13
Wiltgen Manuf	repairs	1057.83	Water	17367.94
Winn Co Dev	funding request	1467.00	Sewer	26976.11
Winn Co Sherriff	car internet reimbursement	159.96	Total	165276.00

TJ Schissel presented the Fire Department report. The department was paged out 4 times (once for a grass/rubbish fire, another for a camper fire in Spillville, and the other two were to assist sheriff's deputies in locating a runaway and weather spotting. They held their meeting and training night which consisted of boat rescue protocol; Total of 86 volunteer hours for the month of June.

Chief Joe Ward presented the police department report. He is preparing for Ragbrai, dealing with narcotic issues and a burglary in town. The bids (11) for the sale of the police charger were opened. The high bid was \$7,000, a motion was made by Kleve, seconded by Schissel to accept the high bid. Aye: Kleve, Schissel, Ondrashek, Kirkeberg and Sabelka. Motion carried.

Matt presented the street department report. The Council agreed that a sidewalk in the area of the Lion's ball field needs to be installed. This has been an ongoing project for some time now and needs to get completed. A deadline of July 15, 2017 has been given to the property owners. There was also discussion about digging out both sides of the ditch on East Street, adding a bigger culvert, and removing some trees because of our drainage problem. These ideas have been discussed with Jeff Kuboushek, Winneshiek County Maintenance Supervisor.

Matt also presented the Water/wastewater report. He said that everything is running good. There were some extra tests this month.

The date of the September meeting was discussed. The meeting will be held on Tuesday, September 5, 2017 at 5:30 pm at the Calmar Fire Station. A hearing for SRF was set for the September 5, 2017 meeting.

Ordinance #402 regarding regulating water/sewer charges was discussed, also brought up for discussion was a fee to disconnect and reconnect service for a temporary vacancy. The clerk will check appropriate fees for this service and have this wording added to the proposed Ordinance # 402. This was tabled until the next meeting.

George TeKippe was present to talk about the Pivo Brewery discharge situation. George and Matt will set up a time to review the Neuzil's plan on this situation. He also updated us on the status of the Huber Drive project.

Council member Schissel introduced Resolution #580 accepting and approving the salaries for city employees effective July 1, 2017. Second by Kleve. Aye: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka. Motion carried.

Council members discussed the appointment of Brian Ondrashek to the SW Recreation Board to represent the City of Calmar for another year. It was stated that this person doesn't have to be a council member. Motion by Schissel, seconded by Kleve

to approve the appointment of Brian Ondrashek to the SW. Recreation Board. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Ondrashek abstained. Motion carried.

PPE#1 for Bacon Construction (Huber Drive) in the amount of \$42,871.13 was presented for approval. Motion by Sabelka, seconded by Kirkeberg to approve. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried.

Motion by Schissel, second by Kirkeberg to approve contract change Order #1 for Huber Drive + \$92.60. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried.

Motion by Schissel, second by Ondrashek to approve a Resolution (State Bank) authorizing the addition of Sheila Bullerman to the signature card. Aye: Kleve, Schissel, Ondrashek, Kirkeberg and Sabelka. Motion carried.

Motioned by Kleve, seconded by Sabelka to adjourn. Aye Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka. Motion carried, meeting adjourned.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_

Sheila Bullerman Clerk