

## Calmar City Council Regular Meeting February 1, 2016

Mayor Keith Frana called the meeting to order at 5:30 p.m. at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Ondrashek, Schissel, Kleve and Sabelka. Kirkeberg was absent.

Motion by Kleve, second by Sabelka to approve the consent agenda (agenda, Minutes of January 4<sup>th</sup>, 19<sup>th</sup>, & 25<sup>th</sup>. Clerk/treasurer reports, claims for January 2016 and the ABD license for Kwik Star) Aye: Kleve, Sabelka, Schissel and Ondrashek. Motion carried.

<b>Claims January 2016</b>					
Acentek	internet ww plant	29.95	Postmaster	postage water bills	155.17
Alliant	electricity	7878.27	Postville Vet Clinic	ship samples	18.25
Aramark	uniform	118.27	Anderson, Zahasky	services	1899.00
Black Hills	natural gas	1141.42	Rite Price	copier contract 2 mo	60.00
Calmar Development	economic development	1375.00	River City Paving	cold mix	636.00
Calmar Motors	repair 04 chevy	200.01	Schueth Ace	carmel	133.75
Centurylink	phone	368.38	Fehr Graham	water	1971.10
Kris Smith	reimburse w & s Fravel	104.68	Test America	sewer testing	462.00
Culligan	seasonal	42.50	The Iowan	subscription renewal	22.00
Data Technologies	tax forms	172.83	Treas State Ia	taxes	927.00
Decorah Newspapers	add pool mgr	70.88	US Cellular	telephone	501.77
Delta Dental	ins	215.34	Walmart Comm	supplies	191.74
Dorsey & Whitney	urban renewal legal	3790.07	Wellmark	premium	3281.10
Elelectronic Engineer	portable radios pd	1591.75	Wiltgen Const	snow removal	86.63
Farmers Union	fuel antifreeze	331.79	Wiltgen Mfg	labor repair trailer	120.85
Fayette Publishing	add pool	26.00	Payroll January		15975.61
Gunderson Clinic	random drug	55.00	<b>Total</b>		<b>56952.77</b>
Heying Lumber	supplies	82.30	Expenses by fund		
Idnr	fee modify water permit	350.00	General		28107.51
Ingram	books	205.25	Road Use		3253.60
IRS	taxes	5460.86	Benefits		4958.40
Iowa Codification	code update	71.00	Water		8894.33
Iowa One Call	services	18.90	Sewer		11738.93
Iowa Park & Rec	cpo recert Junior	135.00	<b>Total</b>		<b>56952.77</b>
Iowa Pump Works	pump repair	1187.50	Revenue by fund		
Ipers	pension	3407.90	General		40725.70
John Deere Financial	supplies	80.87	Road Use		8795.39
Keystone	testing	32.50	Benefits		1081.22
Klimesh Motors	fd	368.00	Emergency		126.91
Kwik Star	fuel	588.35	Lost		9375.91
Micromarketing	books audio books	549.29	Tif		4952.76
Mid-American Publis	publishing	238.20	Debt Service		1133.07
Mississippi Welders	charger	81.36	Water		18486.34
Napa	bulb and mats	141.38	Sewer		22991.03
			<b>Total</b>		<b>107668.33</b>

Don Wurtzel, Bruce Gullickson and Randy Sabelka were present regarding the proposed Park and Rec Director. They explained the benefits the position would have for the participating communities. The job description was shared along with the committee members from the area communities. A 28E agreement would be needed between the participating entities with a commitment for a set period of years. Motion by Schissel, second by Ondrashek to commit \$ 18,000 to the position should it materialize. Council member Ondrashek and Mayor Keith Frana will be the council representatives on the committee.

Chad Schissel presented the Fire Department Report. They had three paged calls for the month. Held their regular monthly meeting and Hazmat certification training with 137.5 volunteer hours for the month. Chad reported that the department is looking at new tanker trucks. Their current truck is 10 years old.

Joe Ward presented the Police Department Report. They attended a two day class on tactical medicine. There was one OWI arrest and three possession citations, tickets for speed and other equipment warnings. The computer hard drive had to be replaced and the car camera soft wear program updated. New portable radios were purchased and new vehicle radios will be installed in the future.

Junior Boyer presented the street department report. The street sweeper was discussed. New Hampton is purchasing a new sweeper and they will sell their old sweeper to Calmar for \$ 15,500.00. Motion by Sabelka, second by Schissel to purchase the sweeper for \$ 15,500.00 from New Hampton pending their council approval. Aye: Kleve, Sabelka, Schissel and Ondrashek. Motion carried.

Matt Bullerman presented the water/wastewater report. He stated that one of the west lift station pumps has been pulled and in for repair.

Tom Madden of SHE Inc. was present to report on the status of the wastewater project. He stated that he had received information from the IDNR which states we have to prepare an Anti-Degradation Alternative Analysis Report. He presented a proposal to prepare the report at a cost not to exceed \$ 4500.00. Motion by Schissel, second by Kleve to approve the agreement with SHE to prepare the needed report.

Jeremy Bril, city engineer stated that they were working on the easements for the Dollar General Property and working on the paper work for the sale of the property near the waste water treatment facility.

The Mayor had nothing to report.

The 2016-2017 budget was discussed briefly. Motion by Sabelka, second by Schissel to set the date for the public hearing on the 2016-2017 budget for March 7, 2016 at 5:30 p.m. at the Calmar Fire Station. Aye: Kleve, Sabelka, Ondrashek and Schissel. Motion carried.

The Owner Occupied Administrative Plan, Elderly Waver and Relocation for and Reuse Plan were discussed. Motion by Sabelka, second by Ondrashek to approve the Administrative Plan, Elderly Waver and Relocation and Reuse Plan. Aye: Kleve, Sabelka, Ondrashek and Schissel. Motion carried.

Motion by Schissel, second by Kleve to donate \$ 100.00 to South Winn Post Prom. Aye: Schissel, Kleve, Ondrashek and Sabelka. Motion carried.

Black Hills Energy had offered training for Calmar fire department and members of the council and employees. This information was given to the fire chief for consideration.

The Franchise FEE was discussed briefly. All agreed that no changes will be made as to how the fee is collected.

Motion by Schissel, second by Ondrashek to adjourn. Aye: Kleve, Schissel, Sabelka and Ondrashek. Motion carried and meeting adjourned at 6:46 p.m.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_  
Michele Elsbernd, City Clerk