

**Calmar City Council
November 3, 2014**

Prior to the meeting Bruce Gullickson explained the changes the South Winneshiek School is requesting to the city's parking ordinance. Changes involved South Street, Webster Street and Clay Street. The request would modify the no parking zones from 4 PM to 6 AM.

Mayor Frana called the regular meeting of the Calmar City Council to order at 5:05 P.M. on Monday, November 3, 2014 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Zweibahmer, Sabelka and Schissel. Huinker was absent.

Motion by Zweibahmer, second by Kleve to approve the consent agenda (agenda, minutes of October 6, 2014, clerk/treasurer report, and claims for October 2014) Aye: Schissel, Sabelka, Kleve and Zweibahmer. Motion carried.

CLAIMS REPORT			Kwik Star	fuel	1267.17
Alliant Energy	electricity	7662.33	Linda Crossland	mileage/reg fee	92.00
Aramark	uniform 6 wks	216.84	Marv Smith Electric	sign and supplies	1933.62
Barco	post sleeves	479.20	Micromarketing	books	202.08
Bell's Fire	extinguisher annual inspec	208.50	Napa	supplies	121.14
Black Hills	gas ervice	293.42	NE Iowa Spray Foam	shelter roof, siding, doors	2893.00
Book Look	books	218.79	Our Iowa	subscription	32.98
Bruening Rock	chips, pea gravel	518.32	Postmaster	postage water bills	153.54
Buchheit Appl	refrigerator sewer plant	628.00	Postville Vet Clinic	ship samples	37.50
Calmar Comm Club	sponsor	50.00	Pro-Vision	body cameras	610.00
Calmar Motors	explorer repairs	499.85	Rite Price Office Sup	supplies & copier cont	72.69
CP Railroad	review fee well site	500.00	Sim's	supplies	14.97
Center Pt. Lg. Pnt	books	41.94	Sunset Law Enforce	supplies pd	68.75
Centurylink	phone	366.68	Fehr-Graham	well design etc	1321.75
City of Calmar	training Isaac apply contra	280.24	Treas State IA	taxes	886.00
City of Calmar	gas, postage, filing fee	48.32	Upstart	books	38.35
Dave Huinker	computer service	150.00	US Cellular	phone	423.81
Decorah Rental	compressor pool winterize	50.00	Utility Equip	3 meters	540.75
Delta Dental	insurance	148.00	Walmart Comm	router supplies	239.55
Demco	supplies	264.84	Wellmark	premium	3300.85
Drillings	repairs, supplies	546.38	Winn. Cty Landfill	pool shelter debris	155.35
Ebsco	magazine subs renewals	421.80	Winn. County	recording fees 28E	
Electric Motor Shop	motor repair	109.11	Recorder	agreement	37.00
Farmers Union	fuel pd	256.83	Winn True Value	paint shop office floor	52.99
Fashion Floor	shop office	94.75	Payroll		15992.29
Grassmasters	pool shelter etc	216.00	Total		72738.35
Gunderson Clinic	2 random drug	102.00	Expenses by fund		
Hawkins	chemicals	1990.62	General		41,224.73
Heying Lumber	three doors	2789.05	Road Use		2932.58
Heying Lumber	park shelter roof	3397.36	Benefits		4969.97
Hubka Const	pool concrete	6835.00	Forfeiture		363.90
Idnr	annual water use fee	99.00	Water		12159.98
Imwca	work comp audit premium	876.00	Sewer		11087.19
Ingram	books	298.96	Total		72,738.35
IRS	taxes	5354.80	Revenue by fund		
Iowa Codification	codify ordinances	223.00	General		142908.27
Iowa League of Cities	registration	35.00	Road Use		10831.49
Iowa Prison Industries	sign	35.30	Benefits		28343.04
Ipers	ipers	3347.22	Emergency		2212.96
Iroc Webs	services	877.50	Lost		8949.28
John Deere Financial	supplies	432.65	Tif		34824.98
Kay Park & Rec	dogi pot	222.75	Debt Serv		5250.00
Keith Lee	rust release	66.18	Water		19973.56
Keystone	testing	292.00	Sewer		29394.03
Kirkeby Welding	repair sweeper	218.00	Total		282687.61
Kirkwood	training Isaac	70.00			
Klimesh Motors	fd 1977 repair carb etc	417.69			

Mayor Frana explained the proposed exchange of property between Calmar Development and the City of Calmar. The Calmar Development Corp. is willing to exchange the property in their Industrial Park that the city needs for the new well for property on east South Street west of the Calmar sewer plant. Motion by Schissel, second by Sabelka to approve Resolution # 501 stating the City of Calmar's intent to exchange city-owned real estate and set the date for a public hearing regarding this exchange for November 18, 2014 at 5:30 P.M. at City Hall. Aye: Kleve, Sabelka, Schissel and Zweibahmer. Motion carried.

City self-funding for health insurance deductible was discussed briefly. Various options were discussed. There are currently 17 people on the plan. This item will be discussed again at the December meeting.

Fire Chief Schissel presented the fire department report. He stated that it was a very busy month for the department with a business meeting, active shooter training for some members and their regular training meeting along with 4 fire or jaws calls. Schissel also reported that they are making arrangements for the physicals required by the workman's comp insurance plan. They plan to test ½ of the department in December and are working with the Fort Atkinson Fire Department also.

Chief Ward presented the police department report. Officer Peters and Chief Ward also participated in the active shooter training. He reported the body cameras are working well and the office video cameras also. They were both used recently for field sobriety tests conducted in the office.

Junior Boyer presented the street department report. He stated that the additions to the Calmar signs are being painted and should be installed before the end of the week. They are in the process of removing the flower baskets and pots for the season. He reported that new doors have been ordered for the fire station.

Junior presented the water/wastewater report in the absence of Matt Bullerman. He reported that the company was in town testing the lift station pumps. All were okay except a possible problem with one of the 48 HP pumps at the W lift station. Hopefully this can be repaired but if it needs replacement this is a \$ 40,000 item.

The clerk passed on a compliment regarding the maintenance along the bike trail within the city limits. It is always nice to hear positive comments.

The Railroad Street abatement was discussed and tabled until spring.

The Jefferson Street sidewalk was discussed. Council identified the safe walking path enter the Lion's Park at the driveway into the park rather than Jefferson Street. Motion by Zweibahmer, second by Schissel to not require the property owner to install a sidewalk at this time. Aye: Schissel, Sabelka and Zweibahmer. Nay: Kleve. Motion carried.

George Tekippe briefly explained the mapping and size of the properties that are proposed to be exchanged between the City and Calmar Development. He stated that the Railroad is in the process

of plugging the wells along the tracks near the old round house and the Redi Mix plant. The well of concern which was drilled in the late 1800's is the same debt as the proposed well. This well will be filled with Portland Cement slurry to the debt of 1223'. He stated that an application has been submitted to the Canadian Pacific Railroad to trench under their siding to run the water line and electricity to the current water plant.

Don Wurtzel Development Director stated he is in the process of visiting all Calmar businesses both large and small for suggestions and comments.

First Reading of Ordinance # 370 which makes no parking zones on the east side of Webster Street between Clay & South Street, the north side of South Street between Washington and Webster and the south side of Clay Street between S. Washington and Webster between the hours of 6:00 A.M. and 4:00 P.M., Monday thru Friday. It also specifies Bus parking only on the south side of Clay Street from the school breezeway west to Webster Street. Motion by Zweibahmer, second by Kleve to approve the first reading of Ordinance # 370 and to waive the second and third reading. Aye: Zweibahmer, Kleve and Sabelka. Nay: Schissel. Motion carried.

The proposed budget amendment figures were briefly discussed. The date for the public hearing regarding this amendment will be set at the December meeting.

Motion by Sabelka, second by Kleve to approve Upper Explorerland as the technical services provider for the 2015 CDBG Housing Rehabilitation Program. Aye: Kleve, Sabelka, Schissel and Zweibahmer. Motion carried.

This being the time and the place for a public hearing regarding the submittal of an application for a Community Development Block Grant (CDBG) Owner Occupied Rehabilitation funding for the City of Calmar, A motion by Zweibahmer, second by Kleve to open the public hearing at 7:00 P.M. Aye: Kleve, Sabelka, Zweibahmer and Schissel. Motion carried. There were no public comments received. Rachele Howe from Upper Explorerland stated the items discussed regarding the grant application were:

- a. **How the need for the activities was identified;** the need for the owner-occupied housing grant with the Iowa Economic Development Authority (IEDA) came from the LMI survey results and the pre-application process. In 2013, Calmar conducted a community wide door-to-door survey, including LMI calculations tabulating to 53.5%. A pre-application process was then completed, with 21 homes completing paperwork to date. A full application process has also been completed with six home owners applying and eligible for the program. At this point, a more detailed look within the community was sought. The city moved to select a target area within the community to complete the owner-occupied program finding the locality of "Phase 1" to have the most needs. There are 107 homes within this target area. Those six approved applicants all live within the targeted area selected. The City has plans in place for Phase 2 and Phase 3 as well and will consider applying for another CDBG in the upcoming years.
- b. **How the proposed activities will be funded and the source of funds;**
The proposed activity will be funded with \$9,000 of local match from the City of Calmar for the owner-occupied program. Furthermore, Security State Bank of Calmar sees the importance of

the housing program and has committed \$3,000 towards the project. Therefore, the total match amount is \$12,000.

c. Date the CDBG application will be submitted;

The Housing Fund Owner-Occupied applications will be submitted on or before December 8, 2014 to the Iowa Economic Development Authority.

d. Requested amount of federal funds;

The requested amount is \$245,000 for owner-occupied financing

e. Estimated portion of federal funds that will benefit low-and moderate-income persons;

The City has proposed assisting six LMI households with rehabilitation of their homes. In 2013, Calmar conducted a community wide door-to-door survey, including LMI calculations. The information garnered from this survey represented a total of 978 persons with 772 respondents, and 413 qualifying as low-to-moderate income, or 53.5%. The intent is to target those living in homes considered to be in deteriorated condition within a targeted area named "Phase 1".

f. Where the proposed activities will be conducted;

The project will be conducted within the city limits of Calmar within the target area of Phase 1 to be represented as Northern Boundary – defined as one block north of Main street between Hwy 52 and Frederick Street; Eastern Boundary – as defined as Hwy 150 between South Street and One block north on Main Street. Southern Boundary – as defined as South Street between Hwy 150 and Fredrick Street; and Western Boundary – as defined as Fredrick Street between South Street and one block north of Main Street.

g. Plans to minimize displacement of persons and businesses resulting of funded activities: No business or persons will be displaced during this process.

h. Plans to assist persons actually displaced; and No plans to displace any persons.

i. The nature of the proposed activities.

The nature of the proposed project within Calmar is to assist in the rehabilitation of six existing homes for low to moderate income families. The program's mission is to stimulate Calmar's economy one home at a time.

Motion by Zweibahmer, second by Schissel to close the hearing at 7:05 P.M. Aye: Sabelka, Kleve, Schissel and Zweibahmer. Motion carried.

Motion by Schissel, second by Kleve to Adjourn at 7:06 P.M. Aye: Sabelka, Kleve, Zweibahmer and Schissel. Motion carried. Meeting adjourned.

Keith Frana, Mayor

ATTEST:

Michele Elsbernd, City Clerk