

Calmar City Council

April 2, 2018

Mayor Keith Frana called the meeting to order at 5:30 p.m. at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka.

Brenda Panoch was present with an example of a dog fence they want to put in their backyard (petplayground.com).

Motion by Schissel, second by Kirkeberg to approve the fence permit. This type of fence will be acceptable for any other installation within the city limits. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Nikki Jansen was also present with the latest specs for their house. There was a variance done last year.

Motion by Schissel, second by Kirkeberg to approve Cameron's building permit. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Tom Madden presented his Agreement for Professional Services between City of Calmar, Iowa and Short Elliott Hendrickson Inc. This is the Construction Administration Services part of our Wastewater Treatment Facility Improvements Project.

Motion by Kleve, second by Schissel to approve the Agreement for Professional Services with Short Elliott Hendrickson Inc. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Sabelka, second by Kirkeberg to approve Resolution #593 Awarding Contract for the Wastewater Treatment Facility Improvement Project. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Schissel, second by Kleve to approve Resolution #594 to fix a date for a public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principle amount not to exceed \$2,977,000.00. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

The 2017-2018 budget amendment was discussed briefly. Motion by Schissel, second by Sabelka to set the date for the public hearing on the 2017-2018 Budget Amendment for May 7, 2018 at 5:30 p.m. at the Calmar Fire Station. Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Motion by Kleve, second by Schissel to approve the consent agenda (agenda, Minutes of March 5, 2018, clerk/treasurer reports, claims for March 2018). Aye: Kleve, Kirkeberg, Schissel, Ondrashek, and Sabelka. Motion carried.

Claims March 2018			Becker Hdwd	bushing	21.50
Acentek	sewer	29.95	Black Hills	natural gas	1584.31
Al Becker	2 winn flags	90.00	Bodensteiner Imp	sander motor	405.53
Alliant	electricity	8150.82	Book Look	books	184.88

Calmar Motors	mtce Explorer	214.09	SHE	inv 347161 wastewater treat	13642.64
Galls	nameplate	14.99	Test America	sewer testing	464.10
Center Pt. Lg. Print	books	44.34	Travis Walcker	credit on water bill	59.86
Centurylink	monthly phone	410.85	Treas State Ia	taxes	1052.00
City Laundry	supplies, uniform	160.73	Upper Explorerland	cdbg housing	1125.68
Culligan	seasonal surface fd	52.50	US Cellular	phone serv	503.87
Data Technologies	iowa user group meeting	170.00	USA Blue Book	dehumidifier water plant	3055.90
Decorah Elec	booster pump	4630.00	Utility Equipment	water meters	6354.04
Delta Dental	dental insurance	282.00	Walmart	supplies	37.17
Demco	supplies	185.43	Wellmark	insurance	4519.71
Des Moines Stamp	michele's notary stamp	32.40	Wiltgen Const	waterleak,snow plow truck	635.82
Don Jewell	salt spreader	60.00	Wiltgen Mfg.	mower wheel repair	37.50
Farmers Union	fuel,kerosene,diesel exhaust	206.26	Payroll March		18480.10
Heying Lbr	foam under concrete	36.50	Total		92011.39
lamu	ccr workshop	100.00	Claims by fund		
Ingram	books	345.12	General		32,189.87
IRS	taxes	5668.68	Road Use		4351.17
Iowa Dept Revenue	quarterly sales tax	4090.00	Benefits		4044.99
Ia Dept. Public Health	pool,wading pool	70.00	Water		25714.00
Iowa Workforce	quarterly unempl	553.50	Sewer		25393.71
Ipers	ipers	3800.98	Capital Projects		317.65
Iroc Web	computer mtce	361.25	Total		92,011.39
John Deere Financial	shop supplies	339.12	Revenue by fund		
Keystone Labs	testing water	25.00	General		87474.05
Kwik Star	fuel	1257.00	Road Use		8709.83
Malcolm Ent	garbage March	6351.38	Benefits		2687.43
Marv Smith Elec	bushing	13.38	Emergency		336.92
Michele Elsbernd	renew notary certificate	30.00	Lost		15885.78
Micromarketing	books	774.90	Debt Serv		2421.89
Mid-American Publish	legal-bids,budget	558.47	Water		18768.08
Napa	hose end,starter	325.90	Sewer		17308.56
New Hampton Red Po	rod clevis,base clevis,oring	113.44	Sewer Capital Project		52,823.61
Penworthy	books	56.71	Total		206,416.15
Postmaster	mail water bills	150.92			
Postville Vet Clinic	ups fee	14.00			
Rite Price	supplies	76.17			

T.J. Schissel presented the monthly Fire Department Report. The Department was paged out three times for fires and once for a rescue in March. Each fire page was to assist neighboring departments. The training on March 13 was in Ridgeway on Anhydrous. The business meeting was held March 27 with 15 members attending. There were a total of 114 volunteer hours. T.J. also mentioned that he attended a Run>Hide>Fight informational meeting that he thought was very good.

Chief Joe Ward presented his monthly Police Department Report. He also commented on the Run>Hide>Fight seminar held at the high school; A team of people walked through the high school to move forward with some new safety procedures. Chief Ward also had 7 vehicle inspections for March.

The Street Department and The Water/Wastewater Department were presented by Junior Boyer. Junior said they swept the streets last week and installed a lot of the new water meters in March (only 8 household meters remain to be changed out). Plans are to work on the pool, ballfield, and flush hydrants. The City of Calmar cleanup day is scheduled for Saturday, May 5, 2018.

Brian Ondrashek reviewed the Park and Rec activities. There was a meeting held regarding the upcoming pool season. He also mentioned we have 150 participate signed up for soccer so far and that they are working with Rezults Fitness on some fitness activities.

Economic Development Director, Don Wurtzel stated that we got approved for 2 out of the 3 grants that were submitted (\$5,000 for the Fire Department-equipment and \$5,000 for Calmar Development-bike trail). Two other grants have been submitted (FEMA and Solid Waste Agency).

City Clerk, Michele Elsbernd discussed the Sewer Enterprise Fund-Cash Basis Cash Flow Analysis from our financial advisor. He states we need to raise our rates another \$7.50 to pay for this new sewer project. The cost analysis is submitted to the state and must prove the city can meet the obligations to repay the loan. Work will begin on the project the middle of April. The 1st reading of Ordinance 408 raising rates will be held at the May 7th meeting. Michele also commented that our new website is up and running and that a newsletter will be going out in April.

There was some discussion regarding areas in Calmar that need some addressing. Letters will be sent out to the people responsible for these areas.

Motion by Kleve, second by Kirkeberg to adjourn. Aye: Kleve, Kirkeberg, Schissel, Ondrashek and Sabelka. Motion carried. Meeting adjourned at 7:00 p.m.

Keith Frana, Mayor

ATTEST: _____
Sheila Bullerman, Deputy Clerk