

## Calmar City Council January 2, 2018

Mayor Keith Frana called the meeting to order at 5:30 p.m. at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Schissel, Sabelka, Kirkeberg, and Kleve. Ondrashek was absent.

Motion by Kleve, second by Kirkeberg to approve the consent agenda (agenda, minutes of December 4, 2017, clerk/treasurer reports and claims for December 2017). Aye: Kleve, Sabelka, Schissel, Kirkeberg. Motion carried.

December Claims 2017			Winn Co Engineer	telespar post	106.05
Acentek	sewer	29.95	Payroll December		17,488.72
Alliant	electric	7,957.89	Total		141,127.93
Bankers Trust	sewer note interest	4,225.00	Claims by Fund		
Becker Hardware	clamps, couplings	80.80	General		69,139.98
Black Hills	natural gas	1,076.67	Road Use		8,976.91
Bodensteiner Imp	supplies	216.43	Employee Benefits		5,543.67
Book Look	books	189.88	Debt Service		4,225.00
Calmar Motors	2015 explorer	28.95	Water		13,118.09
Center Point Large Print	books	88.68	Sewer		40,124.28
Centurylink	monthly phone	410.58	Total		141,127.93
City Laundry	uniform	58.40	Revenue by Fund		
Country Inn and Suites	cdbg housing boyer	558.00	General		38,379.30
Croell	concrete by fire station	671.00	Road Use		9,795.43
Data Tech	1099,W3,W2,1096	140.02	Employee Benefits		3,124.76
Delta Dental	insurance	282.00	Emergency		391.79
Des Moines Stamp	sheila's stamp	32.40	LOST		9,379.95
Electonic Engineering	ship earpiece	10.00	Debt Service		2,816.07
Farmers Union Coop	gas	191.71	Water		52,367.61
Gunderson	drug screen	56.00	Sewer		46,259.10
Ingram	books	475.81	Total		162,514.01
IRS	taxes	6,030.22	Wages 2017		
Iowa Codification	ordinances 402-408	816.00	Bohr	Alexis	953.27
Iowa Dept of Revenue	sales tax	3,958.00	Boyer	Dennis	57,529.78
Iowa Drainage	tiled by the park	776.75	Bullerman	Doug	439.88
Iowa One Call	monthly bill	24.30	Bullerman	Matthew	48,258.86
Iowa Workforce	quarterly umpl	112.83	Bullerman	Sheila	9,750.69
Ipers	ipers	3,698.13	Bullerman	Tiana	1,651.13
Iroc Web	computer and set up etc	1,650.99	Crossland	Lewis	1,925.25
John Deere Financial	timers and connectors	56.32	Crossland	Linda	15,084.15
Kahn Tile Supply LLC	drainage tile	2,195.59	Elsbernd	Michele	45,954.15
Kamstrup Water Metering	new ready license&hosting	1,267.18	Euans	Jerrett	551.26
keystone Labs	testing	25.00	Euans	Kale	1,388.38
Kwik Star	fuel	768.01	Faldet	Noah	1,298.32
Letterwerks	fred boettcher sign	26.75	Frana	Keith	2,095.00
Malcom	garbage service	6,150.30	Hageman	Andrew	3,438.14
Micromarketing	books	335.94	Holthaus	Vernelle	2,346.01
Mid-America Pub	publishing	219.55	Huinker	Gladys	1,789.26
Midwest Geographical	mapping and data collection	1,825.00	Kirkeberg	Jeanie	455.00
NE Iowa Home Imp	cdbg pay #2 Boyer	6,112.00	Kleve	Dennis	560.00
NE Spray Form	street, sidewalk, curb, etc	25,779.20	Klimesh	Raeann	2,998.12
Penworthy	books	171.25	Lennon	Josie	1,554.39
Postmaster	box rent/mail water bills	208.79	Moen	Blake	27,672.27
Postville Vet Clinic	ups fee	14.00	Nesset	Alexandra	2,220.57
Rite Price	copier contract, paper	331.80	Ondrashek	Brian	455.00
State Bank	10x10 box	70.00	Ondrashek	Madisen	763.39
SHE	invoice 341662 & 343266	27,631.14	Sabelka	Linus	595.00
T & W Grinding	brush pile 9 x \$600	5,400.00	Schissel	Tory	560.00
Fehr Graham	huber drive	860.25	Schwartzhoff	Emmett	1,256.06
Testamerica Lab	sewer testing	369.60	Schwartzhoff	Monica	1,342.14
Treasurer State of Iowa	taxes	979.00	Todd	Hunter	1,029.38
Upper Explorerland	housing administration	1,881.51	Todd	Jaron	928.01
US Cellular	telephone	503.55	Ward	Joseph	57,326.40
Utility Equip	new meters/gasket	1,245.88	Ward	Melissa	1,904.20
Walmart	library supplies	144.47	Zeiler	Devin	10,845.00
Wellmark	insurance	3,599.03	Total		306,918.46
Wiltgen Manufacturing	snow removal equip repair	621.86			
Winco	ice melt	892.80			

Mayor Keith Frana announced that it was time and place to hold a public hearing regarding the designation of an expanded urban renewal area and on a proposed urban renewal plan amendment. Mayor Keith Frana opened the room for any questions. There were no questions from the public and Mayor Frana declared the hearing closed.

Motion by Schissel, second by Sabelka to approve Resolution #587 approving the Urban Renewal Amendment. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried.

Tom Madden was present to update us on the status of the sewer project. Final plans and specs are being prepared and will be submitted to the DNR on January 12. Bid opening will be February 22 and plans to award contract on March 5, 2018. Motion by Schissel, second by Kleve to approve Resolution #586 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Wastewater Treatment Facility Improvements Project, and the taking of bids. Aye: Kleve, Kirkeberg, Schissel and Sabelka. Motion carried.

T.J. Schissel presented the monthly Fire Department Report. The Department was paged out 3 times in December. The first was for a fire on a trailer south of town on HWY 150. The 2<sup>nd</sup> page was for a vehicle in the ditch and the driver needed help getting out of the vehicle. The 3<sup>rd</sup> was for smoke detectors going off at a rural residence. They held their business meeting on December 12 with 18 members attending. There were a total of 30 volunteer hours.

Chief Joe Ward presented his monthly Police Department Report. He stated he was working on his Annual Report. He had some parking tickets and vehicle inspections.

The Water/Wastewater Report was presented by Junior Boyer. Junior stated they had around 100 of the new meters in.

Junior presented the Street Department Report. The rural yard waste and town yard waste sites were discussed. Junior requested the purchase of a brush mower. It was a consensus of the council to purchase for \$1,750. Motion by Kirkeberg, second by Kleve to move street light from the intersection of 175<sup>th</sup> street and Diane Drive and install same on South Street and installation of a flood light at the intersection of Dianne Drive and 175<sup>th</sup> Street. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried. Lighting at 175<sup>th</sup> Street and HWY 52 was discussed and checking with the DOT and MiEnergy for possible solutions. Additional flags in the downtown area was discussed and we are checking with the DOT to see if this is possible.

Economic Development Director, Don Wurtzel on behalf of Calmar Development requests the city acceptance of Huber Drive. Motion by Sabelka, second by Schissel to approve the acceptance of Huber drive. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried. Wurtzel also stated he is working on 3 grants to be submitted to the Winneshiek County Community Foundation.

Motion by Schissel, second by Kleve to approve the Agreement between Winneshiek County Joint E911 Service Board & the City of Calmar. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried.

Motion by Sabelka, second by Kirkeberg to approve the yearly contribution of \$1,000 to the Northeast Iowa Regional Housing Trust Fund. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried.

Mayor Keith Frana proclaimed January 22-28, 2018 as Calmar's School Choice Week. Motion by Kirkeberg, second by Schissel to accept Mayor Keith Frana's 2018 appointments. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried.

Budget items for 2018-2019 were discussed.

Motion by Schissel, second by Kirkeberg to approve the Urban Revitalization/Tax Abatement for Barbara & Jeffery Breza. Aye: Kleve, Kirkeberg, Schissel, and Sabelka. Motion carried.

Motion by Kleve, second by Sabelka to adjourn. Aye: Kleve, Sabelka, Schissel, and Kirkeberg. Motion carried. Meeting adjourned at 6:30 p.m.

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Keith Frana, Mayor

ATTEST: \_\_\_\_\_  
Sheila Bullerman, Deputy Clerk