

Minutes Calmar City Council

November 5, 2018

Mayor Frana called the meeting to order at 5:30 p.m. on November 5, 2018 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Kirkeberg, Ondrashek, and Sabelka. Schissel was absent.

There were no comments from the public.

Mayor Frana announced this was the time and place to hold a public hearing on the Status of Funded Activities for the City of Calmar Wastewater Treatment Facility Improvements. Ashley Christensen read the Citizen Participation Requirements.

CITIZEN PARTICIPATION REQUIREMENTS

To comply with the participation requirements of Section 508 of the Housing and Community Development Act of 1987, local government applicants and recipients must do the following:

1) Conduct at least one public hearing on the status of funded activities. The hearing on the status of funded activities must include a review of:

(a) a general description of accomplishments to date:

As of October 26th, 2018, Blazek's has completed most of the pipework on site. Water pipe installation is generally complete, along with most inter cell sewer pipe. The new building has a floor, footings, all walls, and part of a roof. Two SAGR cells are dug out and ready for lining. One lagoon cell had old liner and sludge removed. New fence has been installed. Most flow control structures have been placed. Some site grading work has been completed. An old shed, was removed from the project site. The associated flow structure and pipe in the old shed were abandoned. Lagoon Cell 1, is completely lined, and the first two SAGR cells have begun lining operations are expected to be finished in the next few days, barring any significant rain or weather cool downs.

(b) a summary of expenditures to date:

The total project cost is \$3,773,500 with Community Development Block Grant CDBG (CDBG) funding covering \$300,000 of the cost. The latest pay estimate is current through October 26, 2018 and indicates that CDBG reimbursable construction expenditures are at \$91,635 in terms of work completed and engineering/administrative expenditures are at \$20,548. The total CDBG construction/engineering expenditures requested-to-date is at 50%. Local match expenditures since October 26th have been \$1,352,934.97.

(c) a general description of remaining work:

Final connections of sewer pipe to flow control structures, Two SAGRs still need to be constructed, and Lagoon cell 1 needs to be tested for leaks. Aeration equipment (including diffusers, air pipe, blowers, and associated electrical work) needs to be installed in two lagoons and four SAGRs. The SAGRs need to have appropriate rock and mulch placed. The building needs roof completion, the UV disinfection installed, and various utilities installed. Some site grading work along the access road and around the SAGRs still needs to be completed.

(d) a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries:

Existing floating aeration equipment from lagoon cell 1 was moved to cell 2. Lift Station force main was realigned, as well as water/sewer main. These changes in project scope resulted in an increase of \$22,468.28 to the project budget. No changes have been made to the project objectives, location, beneficiaries or performance targets. At the time of this writing, Blazek's anticipates completing the project on schedule.

For more information on this project, feel free to contact Ashley Christensen, Upper Explorerland Regional Planning Commission, 563-382-6171, ext. 214.

Tom Madden was not present from SEH.

Motion by Kleve, second by Sabelka to approve pay request #7 to Blazek Corporation for \$92,625.00. Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Mike Schissel wasn't present, but Mayor Frana said the fence is up. The south gate just needs to be put in. Keith would get an update on the training the next time he saw Mike.

Bob Guttormson informed us about the improvements he wants to make on his garage; Bob also asked us to publicize these newer procedures to the City of Calmar. These procedures were in the Spring 2018 newsletter and can be seen on our web page calmaria.com (Newsletters or Ordinance 406).

Motion by Kirkeberg, second by Ondrashek to approve the building permit (garage improvements) for Bob Guttormson at 103 E Henry St. Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Motion by Sabelka, second by Kleve to approve the building permit (garage addition and porch) for Tom Ward at 704 W Clark Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Angie Sperfslage, Winneshiek County Youth Coordinator, was present to talk about the Summer Kids Club held at the end of July. This is a three day camp for children in grades Kindergarten – Third Grade.

Motion by Ondrashek, second by Kirkeberg to approve Summer Kids Club in Calmar (July). Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Mayor Frana introduced us to the new attorney at law in Calmar, Kristin R. Schiller Herman.

Our health insurance plan went up 3.7% effective 1/1/19.

The Annual Urban Renewal Report was reviewed. Motion by Kirkeberg, second by Kleve to approve. Aye: : Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Motion by Kleve, second by Sabelka to approve the consent agenda (Agenda, Minutes of October 1, 2018, Clerk/Treasurer Reports, Claims for October 2018). Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

		Farmers Union	roundup,qwiklift,tire	464.15
		Fastenal	sewer pump ne lift	109.19
		Hach	chlorine, fluoride	548.97
		Heying Lbr	supplies	58.24
		lamu	nisa oct-dec	414.59
		lmwca	work comp audit 2017-18	541.00
		Ingram	books	186.57
		Irs	Taxes	5372.36
		Iowa League of Citi	budget workshop	90.00
		Iowa One Call60	monthly bill	33.30
		lpers	pension	3804.21
		Joe Ward	pd pants	67.44
		John Deere Financi	grease,tire sealant	59.77
		Keystone Labs	monthly testing	64.00
		Kwik Star	fuel	1447.52
		Linda Crossland	conf,hotel,mileage .48	388.24
		Malcolm	gb and gf	6501.25
		Marv Smith Elec	suppliesv for trailer	35.45
		McDonald Supply	depot toilet seat	17.08
		Micromarketing	books	609.32
		Mid-American Pub	legal zoning, minutes	170.32
		Mike Stout	negative balance on water	10.45
		Municipal Pipe	jet cleaning sewer	3605.17
		Napa	supplies sweeper & pickup	314.31
Claims October				
2018				
Acentek	sewer internet	34.90		
Albertson Const	cement	13296.25		
Alliant	monthly utility	8236.60		
ALA	16 flags x \$15	240.00		
Bacon Concrete	2 hrs excavator	320.00		
Black Hills	monthly utility bill	333.39		
Blazek Corp	ww treatment project #6	222442.50		
Blazek Corp	hauled dirt,loader,excavat	657.50		
Book Look	books	161.87		
Bruening Rock	rock and stone	603.06		
Center Point Lg. Pn	books	44.34		
Century Link	telephone serv	858.17		
City Laundry	uniforms	542.65		
Counter Intelligenc	anti slip floors at pool	7559.50		
Croell Redi Mix	storm drain	188.00		
Culligan	seasonal service fd	52.50		
Decorah Elec	tether float switch,labor	852.47		
Delta Dental	insurance	282.00		
Demco	supplies	160.36		
Drilling All Season	grasshopper parts	69.57		

Our Iowa	subscription	19.98	Benefits	24849.35
Penworthy	books	113.85	Emergency	2734.63
Postmaster	postage	454.28	Lost	9522.26
Postville Vet Clinic	shipping fees	48.50	Tif	934.21
Rite Price	supplies and copy cont	374.53	Debt Serv	17747.09
River City Paving	hot/cold mix	420.17	Water	22302.55
SHE	wastewater treatment	11874.97	Sewer	42448.85
South Winn Rec	McElroy grant	7500.00	Capital Project	304341.24
Test America	sewer testing	495.60	Total	572673.33
Total Tree	tree removal henning,mey	3075.00		
Treas State Iowa	Taxes	1009.00		
Truck Country	fd-solenoid junk	518.66		
TruNorth	fd disability ins	345.80		
Upper Explorerland	cdbg wastewater 17-ws-02	1392.74		
US Cellular	monthly bill	459.27		
Utility Equipment	Supplies	4020.73		
Walmart	library supplies	149.01		
Wellmark	monthly premium	4092.51		
Wiltgen Mfg	main break, french drain	610.00		
Zarnoth Brush	master cylinder for sweep	698.00		
Payroll October		17436.29		
Total		336957.42		
Expenses by fund				
General		63,509.69		
Road Use		4325.34		
Benefits		5804.42		
Water		10667.41		
Sewer		16940.35		
Capital Project		235710.21		
Total		336,957.42		
Revenue by fund				
General		139026.89		
Road Use		8766.26		

Sam Sabelka presented the Fire Department Report. They were paged out 3 times in October; Training was held on October 23rd which consisted of CPR recertification. The business meeting was held October 9 with 10 members attending. There was a total of 76 volunteer hours donated by the members of the Fire Department for the month of October.

Chief Joe Ward wasn't present but had his monthly Police Department Report sent to the council members.

Junior Boyer presented the Street Department Report. He discussed some thoughts on the old blue city truck; He will get more information. Junior also commented that they have been getting ready for winter and cleaning up leaves.

Letters were sent out in regards to property behind Marian Hosper's house (Parcel 143525400400 (30 x 85)); We got no response.

Motion by Ondrashek, second by Kirkeberg to approve a Quick Claim Deed of this property. Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Matt Bullerman wasn't present for the Water/Wastewater Report

Brian Ondrashek presented the Park and Rec Report. Basketball, adult co-ed bags held at Wild Woods Event Center in Ossian, and adult volleyball in Ossian are the activities at this time.

Don Wurtzel presented the Economic Development Director Report. A grant for the Fire Department for new equipment was just completed; He informed everyone that Menards is no longer looking at any sites in NE Iowa for a while.

The council members discussed the nuisance properties in Calmar.

Motion by Kleve, second by Kirkeberg to adjourn at 6:38 p.m. Aye: Kleve, Kirkeberg, Ondrashek, and Sabelka. Motion carried.

Keith Frana, Mayor

ATTEST: _____
Sheila Bullerman, Deputy City Clerk