

Minutes Calmar City Council November 4, 2019

The council met at 112 Maryville to look over the recently purchased building. Present were: Frana, Kleve, Kirkeberg and Schissel. Ondrashek and Sabelka were absent. Also present were Junior Boyer and Sheila Bullerman.

Mayor Frana called the meeting to order at 5:30 p.m. on November 4, 2019 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kleve, Kirkeberg, Schissel and Sabelka. Ondrashek was absent.

Motion by Kleve, second by Sabelka to approve the consent agenda (agenda, minutes of October 7, 2019, clerk/treasurer reports, claims for October 2019). Aye: Sabelka, Schissel, Kirkeberg & Kleve. Motion carried.

Claims November 2019

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|-------------------------|----------------------------|---------|-----------------------|------------------------------|-----------|
| Acentek | internet | 3.74 | Marv Smith Elec | pipe | 19.12 |
| Alliant | monthly utility | 6820.22 | Micromarketing | books | 196.99 |
| Bells Fire Shop | annual service fire exting | 290.00 | Mid-American Pub | minutes,ord 421,afr | 336.01 |
| Black Hills | monthly utility bill | 599.44 | Napa | tire sealer | 18.99 |
| Blazek Corp | final payment | 8174.50 | Our Iowa | subscription | 34.98 |
| Blazek Corp | pull west pump at ne lift | 147.50 | Penworthy | books | 118.75 |
| Bruening Rock | 3/4 class a \$8.32 alleys | 227.55 | Pivo Brewery | tif rebate | 2680.30 |
| Calmar Dev | wurtzels quarterly pmt | 1750.00 | Postmaster | stamps, mail bills, annual f | 719.00 |
| Calmar Motors | joe and matt oil change | 219.95 | Postville Vet Clinic | 2 small boxes | 16.00 |
| Century Link | phone service wwtp | 76.80 | River City Paving | cold mix | 572.03 |
| City Laundry | uniform 2 months | 390.32 | Fidelity Bank & Trust | interest pymt, dg & well | 7279.85 |
| City of Calmar | reimburse postage | 5.72 | SHE | wwtp | 7194.47 |
| City of St. Lucas | 2 manhole risers | 400.00 | Shane Pinter | poles 175th. | 450.00 |
| CNA Surety | bond | 378.45 | Snappy Popcorn | supplies | 67.50 |
| Copy Systems | 10/8/19-11/7/19 | 37.76 | Storey Kenworthy | toner, supplies | 281.82 |
| Craig Neuzil | rental of tractor by dg | 40.00 | Test America | sewer testing | 621.60 |
| Croell Redi Mix | curb 24, jefferson & rr | 2164.25 | Warrior Wash | car washes | 9.00 |
| Culligan | seasonal service fd | 52.50 | Total Tree | walnut by wurtzel/catalpa | 950.00 |
| Data Technologies | w2 (100),1099 (50), w3 (5) | 204.80 | Treas State Isowa | taxes | 1074.00 |
| Dave Huinker | library tech +B30services | 250.00 | Truenorth | fd disability ins | 332.50 |
| Decorah Rental | compressor for new bathr | 126.00 | Upper Explorerland | association expenses clerks | 25.00 |
| Decorah Tech | ms office 365,pd, | 603.74 | US Cellular | monthly bill | 120.68 |
| Dollar General | supplies | 20.05 | USA Blue Book | hose reel | 480.95 |
| Ebsco | renewal subscription | 196.70 | Utility Equip | meter | 380.00 |
| Farmers Union Co op | qwiklift 2.5 gal | 147.92 | Verizon | phone service | 591.31 |
| Fastenal | dump truck | 2.69 | Visa | clerk school, joe boots/pa | 374.84 |
| Fisk Farm & Home | dump truck nut/coupling | 35.95 | Walmart | supplies | 257.61 |
| G Works | annual license fee and sup | 3893.57 | Wellmark | monthly premium | 4191.52 |
| Hacker,Nelson | state auditor filing fee | 3825.00 | Wiltgen Mfg | dig curb cla st/dig flume | 137.50 |
| Hawkins | azone,lpc-am,55 gallon bl | 1564.50 | Winn County Auditor | election | 1163.77 |
| Herman Law | abatement | 90.00 | Winn County Treas | 112 maryville property tax | 300.00 |
| Heying Mfg | sidewalk,paint | 251.39 | Payroll | | 18696.74 |
| Icap | adding 400 S St-wastewater | 247.00 | Total | | 104216.35 |
| Imwca | 18-19 audit adj | 918.00 | Expenses by fund | | |
| Ingram | books | 567.54 | General | | 48866.86 |
| Irs | taxes | 5779.59 | Road Use | | 3214.31 |
| Iowa Barns | book | 29.95 | Benefits | | 2860.44 |
| Simmering-Cory Codifica | ord 421 | 71.00 | Tif | | 2680.30 |
| Iowa One Call | monthly bill | 26.10 | Debt Service | | 7279.85 |
| Iowa Pump Works | pressure test kits | 395.50 | Water | | 11548.54 |
| Iowa Rural Water | membership dues | 225.00 | Sewer | | 12397.08 |
| Ipers | 3PERS | 4083.59 | Sewer Capital | | 15368.97 |
| John Deer Financial | led bulbs,anti freeze | 269.84 | Total | | 104216.35 |
| Kamstrup | ready hosting water | 975.48 | Revenue by fund | | |
| Keystone Labs | monthly testing | 39.00 | General | | 24021.45 |
| Kwik Star | fuel | 1222.36 | Road Use | | 10728.46 |
| Malcolm Ent | gb and gf | 6682.56 | Benefits | | 2308.50 |
| | | | Emergency | | 258.98 |

| | | | |
|--------------|----------|---------------|-----------|
| Lost | 9482.84 | Sewer Capital | 173101.67 |
| Tif | 847.34 | Total | 277044.93 |
| Debt Service | 1608.25 | | |
| Water | 19027.60 | | |
| Sewer | 35659.84 | | |

Tom Madden was present to update on the wastewater treatment project. He explained what was included in the Final Pay Estimate to Blazek Corporation. Motion by Kirkeberg, second by Kleve to approve Final Pay Request in the amount of \$8,174.50. Aye: Sabelka, Schissel, Kirkeberg & Kleve. Motion carried. Tom also presented Resolution #614 Accepting Work. Motion by Schissel, second by Kleve to approve. Aye; Kleve, Sabelka, Kirkeberg and Schissel. Motion carried.

Motion by Schissel, second by Kirkeberg to approve Resolution #615 approving internal loan from the water & sewer fund to TIF to cover the expenses of the attorney and bonding attorney fees for the Dollar General utility extension. Aye: Kleve, Schissel, Kirkeberg and Sabelka. Motion carried.

Motion by Sabelka, second by Schissel to approve second reading of Ordinance #422 amending the code of ordinance of the City of Calmar, Iowa by amending provisions pertaining to off-road utility vehicles. Aye: Kleve, Schissel, Kirkeberg, Sabelka. Motion carried.

Motion by Kirkeberg, second by Schissel to approve second reading of Ordinance #423 amending the code of ordinance of the City of Calmar, Iowa, by adding a new chapter pertaining to utility trail vehicles (UTV's). Aye: Kleve, Kirkeberg, Schissel, Sabelka. Motion carried.

Motion by Kirkeberg, second by Kleve to approve section 16.11 CELL PHONE USE of the Employee Handbook Manual. Aye: Kleve, Kirkeberg, Schissel, Sabelka. Motion carried.

Property at 112 Maryville was discussed. We will apply for the Northeast Iowa Regional Housing Trust Fund Grant to help fund demolition should there be no interest in purchasing the building.

Motion by Schissel, second by Kirkeberg to approve a building permit for a fence for Tim Kuennen at 408 Elm Street. Aye: Kleve, Sabelka, Kirkeberg and Schissel. Motion carried.

The Annual Financial Report and the Preliminary Draft Audit (July 1, 2018-June 30, 2019) were discussed.

TJ Schissel presented the Calmar Fire Department Report. The fire department was paged out 4 times. The business meeting was held on October 10th with 11 members attending and their training consisted of a walk thru of Calmar Manufacturing in case of a fire. There was a total of 119 volunteer hours donated for the month.

The Calmar/Ossian Police Department report was presented in the council packets and to all those attending.

The SW Recreation Report from Brian Ondrashek was distributed. The board is hoping to fill the Rec Director position with a starting date of December 1, 2019. An adult bags league is slated to begin this Wednesday at Wildwoods Events Center in Ossian. Our 2nd-6th grade boys and girls basketball clinic will begin this weekend with SW Head Coaches Blake Moen and Kayla Ross. Upcoming Programs-Biddy Basketball, 7th and 8th grade boys and girls basketball camp, 4th Annual SW Recreation Youth Basketball Tournament on February 1, 2020.

Don Wurtzel stated that the Winneshiek Community Foundation has scheduled their grant writing workshop and that the grants will be due in January. Some suggestions for the grant application was intersection lighting at 175th Street. He also stated he had received correspondence from the IDOT regarding the city request to lower the speed limit in the city limits north out of town on Hwy 52. He

had been in correspondence with the IDOT regarding lighting of the Hwy 52 and 175th Street intersection and their permitting process to install lighting. The IDOT also provided guidelines for the message board proposed by the Calmar Community Club.

Mayor Frana discussed our building permit procedures, employees health insurance renewal, Depot repairs, and lighting out at 175th street. Council agreed to offer NICC \$500 for their truck.

The council discussed our nuisance properties. We will get more pictures and present them to our attorney to keep on top of these.

Motion by Kleve, second by Kirkeberg to adjourn. Aye: Kleve, Sabelka, Schissel, Kirkeberg. Motion carried. Meeting adjourned at 7:04 p.m.

Keith Frana, Mayor

ATTEST:

Sheila Bullerman, City Clerk